

**UNESCO NATIONAL COMMISSION OF THE PHILIPPINES**  
**Indicative Annual Procurement Plan for FY 2021**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity	Source of Funds	Estimated Budget			Remarks
						Total	MOOE	CO	
<b>Training and Seminar Expenses</b>									
<b>Annual Procurement and Cash Planning Activity</b>									
	Venue and catering	UNACOM	Small Value Procurement	January and November	GoP	75,000	75,000	0	Procurement and cash planning sessions are regularly held to map out UNACOM priority programmes, projects, and activities for the entire fiscal year.
	Accommodation	UNACOM	Small Value Procurement	January and November	GoP	75,000	75,000	0	UNACOM is scheduled to conduct the initial and final APP Planning and Cash Programming Session in January and November, respectively.
<b>UNACOM Promotional Materials</b>									
	Production, printing and promotion	UNACOM	Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	January to December	GoP	100,000	100,000	0	UNACOM will produce online and printed materials to promote various UNESCO programmes and projects and to celebrate different UN and UNESCO International Days. Collaboration with experts or resource persons to come up with the appropriate content and best materials possible will also be initiated, subject to government rules and procedures. UNACOM and partners may also tap service providers to produce, publish, and help promote relevant materials to expand the reach and raise awareness about UNESCO, UNACOM and its programmes, projects, and designated and inscribed sites.

UNACOM Annual/Milestone Report Publication 2020									
	Production and printing	UNACOM	Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	March to August	GoP	150,000	150,000	0	UNACOM reports and promotes UNESCO advocacies, programmes, projects and activities through the publication and distribution of the Annual/Milestone Report. Reports have corresponding digital format that are published in the Official Website. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
Research Project on Filipino Culture/Heritage/Values, Nation Building and Sustainable Development									
	Production and printing	UNACOM	Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	September to December	GoP	120,000	120,000	0	UNACOM, in partnership with resource persons, experts and researchers from the public and private sectors including academe and national agencies, will engage in a research project on the Filipino values/heritage/culture. The research topic will be anchored on the long-term aspirations of nation manifested in our Philippine Development Plan. Writers/resource persons, project assistants will play a role in the success of the project's endeavors.

Meetings, conferences, and capacity-building programmes of UNESCO National Commissions (Participation, support, and representation)									
	Venue and catering	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000		Meetings, fellowships, workshops, and capacity building activities will be carried out among National Commissions to contribute to the effective functioning of UNESCO by helping their staff members better understand its structure and functions, and some of the current issues relevant to the Organization, while providing a forum for the exchange of ideas among participants. UNACOM will participate and actively contribute, and take on responsibility in adhoc bodies to be created during Meetings of National Commissions for UNESCO. In 2021, UNACOM is expected to provide continuous support to the Korean National Commission's UNESCO joint regional project of National Commissions in East and Southeast Asia. UNACOM will also promote and support initiatives that incorporate and contribute to the National Government's COVID-19-related response and efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Accommodation	UNACOM	Small Value Procurement	January to December	GoP	75,000	75,000	0	
	Publication	UNACOM	Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	January to December	GoP	50,000	50,000	0	
	Travel expenses (local and international)	UNACOM	Small Value Procurement	January to December	GoP	200,000	200,000		

**Capacity-building programmes for UNACOM Personnel**

	Venue and catering	UNACOM	Small Value Procurement	January to December	GoP	75,000	75,000	0	UNACOM supports various capacity building programmes of different government agencies and private entities to ensure continuous skills development of personnel. In 2021, UNACOM will tap Resource Speakers from the GPPB to abreast UNACOM of the latest provisions of RA 9184, highlighting special and updated procurement provisions in time of the current global health crisis. UNACOM will promote and support initiatives to address the challenges brought about by COVID-19 pandemic such as the engagement of mental health experts to provide online coaching sessions for the welfare of UNACOM personnel. UNACOM may also participate to both online and face-to-face trainings and capacity buildings offered by the National Government and other private institutions. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Accommodation	UNACOM	Small Value Procurement	January to December	GoP	75,000	75,000		

Department of Foreign Affairs (DFA) programmes and projects									
	Venue and catering	UNACOM	Small Value Procurement	January to December	GoP	50,000	50,000	0	As an attached agency of the Department of Foreign Affairs, UNACOM is expected to provide support to relevant engagements and nation-building as well as sustainable development programmes and projects of the Department. UNACOM is also expected to assist the Department in its COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
Gender and Development (GAD) Programmes and Projects									
	Venue and catering	UNACOM	Small Value Procurement	January to December	GoP	150,000	150,000	0	UNACOM strengthens its pursuit of sustainable efforts relative to gender and development by mainstreaming it in the five sectoral areas through organizational- and client-focused programmes and projects implemented throughout the year. The Office will also undertake activities that would enhance the personnel's skills and appreciation of GAD especially amidst the current pandemic. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Accommodation	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000	0	

Quality Management System (QMS) Manual Updating and Refresher Training									
	Venue and catering	UNACOM	Small Value Procurement	February	GoP	75,000	75,000	0	The annual review and refresher workshop on QMS will define and clarify policies, systems, and procedures to be adopted and implemented based on the updated government rules and regulations and continually improve the overall operations and management of UNACOM. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Accommodation	UNACOM	Small Value Procurement	February	GoP	75,000	75,000		
Freedom of Information (FOI) Refresher Training									
	Venue and catering	UNACOM	Small Value Procurement	March	GoP	50,000	50,000	0	In compliance with the FOI Bill, UNACOM aligns with the PCOO and other partners in the implementation of the eFOI Portal. It is expected that trainings and workshops to promote and continually improve the capacities of key FOI personnel handling various information requests will be held annually. Participation in fora and summits of the PCOO and other local and international partners will also be ensured. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Accommodation	UNACOM	Small Value Procurement	March	GoP	50,000	50,000	0	

**Senior Citizens and Differently-abled**

	Venue and catering	UNACOM	Small Value Procurement	October to November	GoP	50,000	50,000	0	<p>To promote and mainstream inclusivity in the workplace and in UNACOM priority areas, the Office intends to conduct programmes and projects for the differently-abled to in support of their welfare and development especially in the time of pandemic. UNACOM will coordinate with relevant organizations and elderly institutions to support their needs and contribute to the ongoing efforts for these sectors. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Supplies	UNACOM	Shopping	October to November	GoP	50,000	50,000		

**Participation and Philippine representation to the 41st UNESCO General Conference**

	Travel (international)	UNACOM	Small Value Procurement	November to December	GoP	450,000	450,000	<p>The Biennial UNESCO General Conference (GenCon) determines the policies and the main lines of work of the Organization. Its duty is to set the programmes and the budget of UNESCO. It also elects the Members of the Executive Board and appoints, every four years, the Director- General. UNACOM and its partner agencies are expected to present relevant Philippine policy statements to the 41st GenCon in November 2021. The Philippines will also attend UNESCO sessions in Education, Science and Technology, Social and Human Sciences, Culture and Communication and Information as well as the side events and meetings relevant to the Philippines. GenCon serves as the venue for UNACOM to meet and update their counterparts in UNESCO and other National Commissions to strengthen global cooperation and generate potential partnerships.</p>
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Sustainable Development Goal (SDG) 4 programmes and projects									
	Venue and catering, Accommodation	UNACOM	Small Value Procurement	January to December	GoP	80,000	80,000	0	UNACOM coordinates and monitors initiatives of the Philippine trifocal education agencies (DepEd, CHED and TESDA) and other partners from private and public sectors in developing national indicators for Sustainable Development Goal No. 4. UNACOM will participate, contribute inputs, and facilitate representation of concerned focal persons and officials to related fora and meetings. UNACOM is also expected to provide inputs and recommendations to the current challenges confronting the education sector amid the the pandemic.
	Travel (local and international)	UNACOM	Small Value Procurement	January to December	GoP	50,000	50,000	0	
	Newsletter and promotional, information materials	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000		
Education for Sustainable Development (ESD) and Global Citizenship Education programmes and projects									
	Venue and catering, Accommodation	UNACOM	Small Value Procurement	January to December	GoP	170,000	170,000	0	Recognizing the increasing importance of ESD after the adoption of SDGs, UNACOM aligns with UNESCO in scaling up the promotion of the programme in all levels of education. UNACOM will participate, contribute inputs, and facilitate representation of concerned focal persons and officials to related fora and meetings. UNACOM will continue to participate in and implement the Education for Sustainable Development and Global Citizenship Education programmes and projects. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Travel (local and international)	UNACOM	Small Value Procurement	January to December	GoP	80,000	80,000	0	
	Newsletter and promotional, information materials	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000		

Futures of Education programmes and projects									
	Venue and catering, Accommodation	UNACOM	Small Value Procurement	January to December	GoP	70,000	70,000	0	UNACOM will engage in local and international UNESCO Futures of Education Initiatives in partnership with PhilFutures, relevant government agencies, and different UNESCO Offices. Researchers, writers, content proofreaders/editors, project implementers, resource persons are expected to contribute to the success of this endeavor
	Travel (local and international)	UNACOM	Small Value Procurement	January to December	GoP	50,000	50,000	0	
	Newsletter and promotional, information materials	UNACOM	Small Value Procurement	January to December	GoP	50,000	50,000		

**UNESCO Clubs programmes and projects**

	Venue, catering and accommodation	UNACOM	Small Value Procurement	April to December	GoP	200,000	200,000	0	<p>The National Coordinating Body of UNESCO Clubs in the Philippines (NCBUCP) is a global, civil society movement of students, professionals and non- governmental organizations that support UNESCO at the grassroots level. UNACOM accredits UNESCO clubs members and encourage them to be avenues for youth mentoring and peer dialogues in relation to UNESCO's work. UNACOM will support annual NCBUCP activities/events/projects/advocacies such as the International Annual Assembly of Youth for UNESCO where UNESCO programmes and projects are cascaded to all its members. UNACOM will also pursue a partnership with the NCBUCP on the sustainable ocean management to support the celebration of the Decade of Ocean. UNACOM will also collaborate with Pinas Forward and other partners to implement projects and programmes of the NBCUCP that promote UNESCO's thrusts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Newsletter and promotional, information materials	UNACOM	Small Value Procurement	September to December	GoP	50,000	50,000	0	

Associated Schools Network programmes and projects									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	September to December	GoP	75,000	75,000	0	<p>ASPNet is a UNESCO-accredited global network of more than 10,000 educational institutions in 181 countries with 40 member schools in the Philippines. ASPNet schools serve as international laboratories for experimenting and validating educational materials developed by UNESCO and partners. Mobilization of and support to regional focal points will be undertaken. ASPNet related activities and production and distribution of promotion materials will be pursued at the national and regional level. Support to ASPNet coordinators' meetings, general assemblies, capacity-building sessions, conferences and orientation on membership to ASPNet will also be undertaken. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Travel (local and international)	UNACOM	Small Value Procurement	September to December	GoP	75,000	75,000	0	
	Promotional materials	UNACOM	Small Value Procurement	September to December	GoP	20,000	20,000	0	

**Student Entrepreneurship Promotion (STEP) Programme**

	Venue, catering and accommodation	UNACOM	Small Value Procurement	January to August	GoP	100,000	100,000	0	<p>The Student Entrepreneurship Promotion (STEP) Programme aims to equip university students from multi-disciplinary backgrounds with the relevant entrepreneurial, employable, and soft skills towards businesses management in their respective communities. UNACOM will continue to strengthen its partnership with German Commission for UNESCO and other concerned partners in its engagement with Bicol University and other relevant bodies to continue the implementation of the Programme. UNACOM may also assist Bicol University in coming up with an online platform and printed copies of STEP modules. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Travel (local and international)	UNACOM	Small Value Procurement	January to August	GoP	50,000	50,000	0	
	Promotional and information materials	UNACOM	Small Value Procurement	January to August	GoP	70,000	70,000	0	

Lifelong Learning Programmes and Projects									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	January to December	GoP	200,000	200,000		UNACOM is expected to support the operationalization of lifelong learning in the Philippines by through policy and re-orientation of existing education programmes on various aspects of lifelong learning. It also raises consciousness on available learning opportunities outside of formal education. On a macro-level, UNACOM participates in SDG related pursuit of lifelong learning initiatives. It will also represent the country, should the need arise, on capacity building that pertain to Lifelong Learning Education. A Writeshop for Operationalizing Lifelong Learning in the Philippines will be implemented in view of UNACOM's roles and functions to promote UNESCO's thrusts on lifelong learning. UNACOM will participate in local and international meetings on Lifelong Learning. UNACOM will also engage in partnerships to nominate more UNESCO Learning Cities in the Philippines.
	Travel (local and international)	UNACOM	Small Value Procurement	January to December	GoP	150,000	150,000		

Man and Biosphere (MAB) Programme									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	January to December	GoP	300,000	300,000	0	<p>The MAB Programme is an intergovernmental scientific programme of UNESCO aiming to improve the relationships between people and their environment. This programme is implemented on the ground through the establishment of BRs. UNACOM will spearhead support to the development of new nomination dossiers and revision, updating, and printing of existing dossiers, site visits and consultation meetings to existing and aspiring BRs, creation of MAB Youth Networks, capacity building sessions and awareness-raising seminars through publications and information and education campaign. UNACOM will also hold a series of webinars with the Philippine Biosphere Reserve Network (PhilBRNet) and other BRs in the Asia Pacific Region. In 2021, UNACOM will also drum up the promotion of the 50th Anniversary of the MAB Programme through online and printed materials. UNACOM will also participate to various national, regional, and international meetings and conferences on the MAB Programme.</p> <p>Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Travel (local and international)	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000	0	
	Promotional materials	UNACOM	Small Value Procurement	January to December	GoP	20,000	20,000	0	

**Website Development for the Philippine Biosphere Reserve Network (PhilBRNet)**

	Updating and upgrading of front- and back-end of the PhilBRNet website	UNACOM	Small Value Procurement	January to July	GoP	500,000	500,000	0	<p>The website development project for the PhilBRNet, aligned with the shift to virtual access due to pandemic, will enable UNACOM to further promote the UNESCO MAB Programme in the Philippines in line with the celebration of the 50th Anniversary of the Programme. The project also aims to strengthen partnerships and collaborations among existing and aspiring BRs in the country. The website is also envisioned to become a venue for advocates and managers for sustainable development of BRs. It will also provide and share post-pandemic information as well as extensive background on BRs to a wider audience. The PhilBRNet virtual presence will constantly provide information locally and globally and will have interactive features section for feedback and knowledge sharing as well as a section for monitoring of BR status. A virtual or a physical launch of the completed website is also being explored by UNACOM. Web developers, researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
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**UNESCO Global Geoparks Programme**

	Venue, catering and accommodation	UNACOM	Small Value Procurement	January to December	GoP	150,000	150,000	0	UNACOM highlights the need to protect our geological heritage through engagement with local communities. Specifically, Geoparks engage in awareness raising and develops strategies to mitigate geohazards such as volcanic eruption, earthquakes and tsunamis. It also addresses the problems of climate change and the need to sustain our natural resources.
	Travel (local and international)	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000	0	UNACOM will coordinate and invite various interested parties to pursue or commit to nominating sites that are deemed with high potential given the guidelines for Geoparks. UNACOM will also participate in capacity building programmes and regional trainings for the programme. UNACOM will conduct meetings and site inspections as requested in line with intent to become a UNESCO Geopark. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Promotional materials	UNACOM	Small Value Procurement	January to December	GoP	20,000	20,000	0	

**Intergovernmental Oceanographic Commission**

	Venue, catering and accommodation	UNACOM	Small Value Procurement	January to December	GoP	250,000	250,000	0	<p>The Intergovernmental Oceanographic Commission promotes international cooperation and coordinates programmes in research, services and capacity building to learn more about the nature and resources of the ocean and coastal areas. The support to IOC involved the conduct of meetings/dialogues with the National Committee on Marine Sciences (NCMS) and participation to local and international IOC-related activities. UNACOM and the National Committee on Marine Sciences will support efforts of IOC to promote Decade of Ocean Science for Sustainable Development (2021-2030). Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Travel (local and international)	UNACOM	Small Value Procurement	January to December	GoP	150,000	150,000	0	

**National Conference on Ocean Science**

	Venue, catering and accommodation	UNACOM	Small Value Procurement	February to March	GoP	200,000	200,000	0	<p>In preparation for the Decade of Ocean Science for Sustainable Development, UNACOM/NCMS will explore the possibility to hold a national conference related to ocean science. Local and international speakers may be invited as deemed appropriate. The Committee can also explore conducting a series of webinars to vigorously promote topics that are aligned with Ocean Science. UNACOM will facilitate consultation meetings with DFA-MOAO, UNIO and PermDel for the planned national conference and/or webinars which the NCMS plans to pursue within the year. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Promotional materials	UNACOM	Small Value Procurement	February to March	GoP	20,000	20,000	0	

**Research project for a National Ocean Science Report**

	Venue, catering and accommodation	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000	0	<p>The Philippines, as a UNESCO Member State is expected to contribute to the Global Ocean Science Report which identifies and quantifies the key elements of ocean science at the national, regional and global scales, including workforce, infrastructure and publications.</p> <p>This is the first collective attempt to systematically highlight opportunities as well as capacity gaps to advance international collaboration in ocean science and technology.</p> <p>This report is a resource for policymakers, academics, and other stakeholders seeking to harness the potential of ocean science to address global challenges.</p> <p>In line with this, UNACOM/NCMS will lead a series of consultation meetings and tap a team of researchers, practitioners, coordinators and project implementers to come up with a national ocean science report guided by UNESCO IOC (through its forms and templates). Writers, content proofreaders/editors, project implementers, resource persons, are also expected to contribute to the success of this endeavor.</p>
	Printing of the Report	UNACOM	Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	January to December	GoP	100,000	100,000	0	

**Decade of Ocean Science Promotional Materials**

	Promotional and information materials (including infographics)	UNACOM	Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	January to December	GoP	100,000	100,000	0	In support of the Decade of Ocean Science for Sustainable Development (2021-2030), UNACOM will produce online infographics and printed promotional materials to promote the Decade. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
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World Heritage (WH) Programme									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	January to December	GoP	250,000	250,000	0	UNACOM will provide technical support and assistance to existing and tentative sites and properties on the World Heritage List. Updating of the tentative list and related activities will be supported by UNACOM. Experts and concerned UNACOM personnel will ensure coordination with relevant sites stakeholders for the continuation of crafting SOC reports for sites. UNACOM will also conduct meetings, research/study and collaboration in line with its monitoring and troubleshooting functions for UNESCO designated and inscribed sites. UNACOM will also extend support for the representation of the site managers to relevant meetings or fora such as capacity building programme for site managers of existing and aspiring WH sites and Training of Trainers for Periodic Reporting. UNACOM will continue to facilitate works and correspondences to ensure full Philippine participation in World Heritage Periodic Reporting (2020-2022). Updating of promotional materials on WHS and processes involved will be undertaken. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Travel (local and international)	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000	0	
	Promotional and information materials	UNACOM	Small Value Procurement	January to December	GoP	20,000	20,000	0	

Intangible Cultural Heritage (ICH) Programme									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	January to December	GoP	200,000	200,000	0	UNACOM is expected to support the activities of ICH Programme. The Office will join the NCCA in consultations and provide assistance in the nomination process of cultural elements to the 2003 Convention on Safeguarding ICH. UNACOM , in partnership with NCCA, will also produce ICH briefer and informational materials. It is also expected that
	Travel (local and international)	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000	0	UNACOM will assist in the preparatory meetings for the hosting of UNESCO Capacity Building for Safeguarding ICH in Emergencies in the Philippines. These initiatives will also incorporate COVID-19-
	Promotional and information materials	UNACOM	Small Value Procurement	January to December	GoP	20,000	20,000	0	related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
Diversity of Cultural Expressions									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	January to December	GoP	50,000	50,000	0	UNACOM will support efforts to submit to the Office of the President the country's accession to the 2005 Convention on the Diversity of Cultural Expressions through liaising/coordination and information dissemination functions. Researchers,
	Promotional and information materials	UNACOM	Small Value Procurement	January to December	GoP	20,000	20,000	0	writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor. These initiatives will also incorporate COVID-19-related efforts.

UNESCO Creative Cities Programme									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	January to December	GoP	130,000	130,000	0	<p>The UNESCO Creative Cities Network (UCCN), launched in 2004, aims to provide an avenue for cooperation and collaboration for cities of States Parties who have recognized creativity as a strategic factor of sustainable development as regards their socio- economic, cultural, and environmental aspects. UNACOM will support various activities of Baguio and Cebu Cities, having been designated as UNESCO Creative Cities for Crafts and Folk Art, and Design, respectively. UNACOM will host/partner/collaborate for a Creative Cities' Networking Event for the existing and aspiring cities. In particular, it will support the Cebu Design Week 2021 and/or related events. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Travel (local and international)	UNACOM	Small Value Procurement	January to December	GoP	70,000	70,000	0	
	Promotional materials	UNACOM	Small Value Procurement	January to December	GoP	20,000	20,000	0	



<b>Management of Social Transformations (MOST) Programme</b>									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000	0	UNESCO MOST Programme focuses on building efficient bridges between research, policy and practice, and promotes a culture of evidence-based policy-making. As the only UNESCO programme that fosters and promotes social science research, it is placed in a pivotal position in the overall promotion of UNESCO's goals. In the same manner, UNACOM promotes MOST as its flagship programme for the Social and Human Sciences sector and will continue to tie it up with Gender and Development and Social Inclusion especially with youth, women and indigenous peoples. A study on indigenous peoples/youth/women post-pandemic will be initiated. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Travel (local and international)	UNACOM	Small Value Procurement	January to December	GoP	50,000	50,000	0	
	Promotional and information materials	UNACOM	Small Value Procurement	January to December	GoP	20,000	20,000	0	
<b>Meetings and consultations on the draft Recommendation on the Ethics of Artificial Intelligence (AI)</b>									
	Venue and catering	UNACOM	Small Value Procurement	January to December	GoP	350,000	350,000		These meetings and consultations serves as only platform in the country to discuss and provide inputs on the very first standard setting instrument that tackles AI. Given the depth and breadth of the impact of AI in almost all facets of human life, UNESCO has embarked on developing a Recommendation on the Ethics of Artificial Intelligence to integrate a strong ethical dimension in the use of technology and AI. It aims to be an instrument that will set forth the guiding principles that will ensure the protection of human rights and the rule of law in a digital age.
	Accommodation	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000		

**Prevention of Violent Extremism**

	Venue, catering and accommodation	UNACOM	Small Value Procurement	January to December	GoP	150,000	150,000	0	UNACOM will create platforms for consultation and dialogue to prevent violent extremism-triggered both offline and online. It will align its activities with UNESCO's PVE plan of action. UNACOM deems it's appropriate to lodge PVE in the Social and Human Sciences sectors to create a flexible and multi-sectoral approach for developing projects on PVE. It is based on landmark decision (Decision 197EX/46) to enhance UNESCO's capacity to provide assistance to States as they craft sharper strategies to prevent violent extremism. UNESCO has also committed to the UN Secretary-General's Plan of Action to Prevent Violent Extremism(link is external), with a focus on priorities of direct relevance to UNESCO's work: (i) education, skills development and employment facilitation; (ii) empowerment of youth; (iii) strategic communications, the Internet and social media; and (iv) gender equality and empowering women. UNACOM will participate in conferences, meetings, activities and capacity building sessions relative to PVE. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Travel (local and international)	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000	0	
	Promotional materials	UNACOM	Small Value Procurement	January to December	GoP	20,000	20,000	0	

Memory of the World (MOW) Programme									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000	0	<p>The MOW Programme lists humanity's invaluable documents, archives and library collections, and helps preserve and protect access to recorded knowledge. UNACOM will participate in various meetings and activities and deliver a country report on the implementation of the MOW Programme in the Philippines. The Office will also convene the MOW Committee and ensure their representation in relevant MOW activities, meetings, and conferences at the local, regional, and international levels. The Office will also support interregional collaborations on the Programme such as the Capacity Building for the Monitoring and Preservation of Documentary Heritage at Risk in Southeast Asia hosted by UNESCO Bangkok. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Travel (local and international)	UNACOM	Small Value Procurement	January to December	GoP	50,000	50,000	0	
	Promotional materials	UNACOM	Small Value Procurement	January to December	GoP	20,000	20,000	0	

<b>Media and Information Literacy (MIL) and Information for All Programme (IFAP)</b>									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000	0	<p>To support UNESCO's call towards media and information literacy and access to information amid the COVID-19 pandemic, UNACOM will facilitate consultation meetings and organize awareness-raising seminars among students, youth organizations and media practitioners. UNACOM will also collaborate with other government agencies, academe, private sector, and UNESCO networks to strengthen campaigns against the rise of misinformation, malinformation, and disinformation during the pandemic. Development/Publication/Dissemination of relevant materials shall be undertaken. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Travel (local and international)	UNACOM	Small Value Procurement	January to December	GoP	50,000	50,000	0	
	Promotional materials	UNACOM	Small Value Procurement	January to December	GoP	20,000	20,000	0	
<b>Subtotal</b>						<b>8,255,000</b>	<b>8,255,000</b>		
<b>Other Procurement</b>									
	Procurement of Consultant	UNACOM	Highly Technical Consultant	January to December	GoP	500,000	500,000	0	<p>IT Consultant, Legal Consultant, Organizational Development, Knowledge Management, Budget Analyst, Researcher/Consultant on Creative Cities Programme, Researchers/Consultants for the projects/activities related to the Decade of Ocean Science for Sustainable Development</p>

	Digital Learning and Knowledge Platform for Capacity-building Programmes and Virtual Sessions	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000	0	In line with the need to shift to digital platforms due to the ongoing global pandemic, UNACOM will tap the services of service providers that will build the personnel's capacity to manage, monitor, troubleshoot and maintain its own virtual platforms, sessions and webinar. They will also be engaged to develop an online learning and knowledge system that could incorporate an established platform for hosting e-learning as well as virtual sessions and other capacity building needs of UNACOM, partners, and stakeholders.
	Website hosting	UNACOM	Shopping	January to December	GoP	23,000	23,000	0	
	Newspaper issues	UNACOM	Shopping	January to December	GoP	25,000	25,000	0	
	Zoom subscription	UNACOM	Shopping	January	GoP	50,000	50,000		
	Smart TV (Wifi-enabled)	UNACOM	Shopping	January to February	GoP	50,000	50,000	0	
	Covid-19 response essentials	UNACOM	Shopping	January to March	GoP	100,000	100,000	0	Hand gloves, alcohol, KN95 Mask, 3-ply surgical mask, thermogun non-contact, face shield, air purifier with HEPA filter
	Computer accessories	UNACOM	Shopping	January	GoP	20,000	20,000	0	headphones, earphones, speakers, web camera and other accessories
	Computer parts and peripherals	UNACOM	Shopping	October to November	GoP	60,000	60,000	0	
	Disinfecting and Sanitizing of Office (Covid-19 pandemic Safety measures for Head of Agency/Office and Staff Offices)	UNACOM	Small Value Procurement	January	GoP	60,000	60,000	0	
	Office chairs for UNACOM staff and visitors	UNACOM	Shopping	February to December	GoP	50,000	50,000	0	
	UNACOM Letterhead Printing	UNACOM	Small Value Procurement	February to March	GoP	55,000	55,000	0	
	Replacement of 5 pieces of New Rubber Tires for UNACOM Service Car SJA 113 (4 tires plus 1 reserve)	UNACOM	Small Value Procurement	June to July	GoP	26,000	26,000	0	
	Repair and maintenance for UNACOM Service Vehicles	UNACOM	Small Value Procurement	June to September	GoP	60,000	60,000	0	
	Repair and maintenance of office machinery/equipment	UNACOM	Small Value Procurement	September to October	GoP	60,000	60,000	0	


	Adobe licenses	UNACOM	Shopping	December	GoP	240,000	240,000	0	4 Adobe Creative Cloud licenses (1 year subscription)
	Microsoft 360	UNACOM	Shopping	October to December	GoP	100,000	100,000	0	2 Microsoft 365 licenses (1 year subscription)
	Photocopier Rental for January 2021 to 31 December 2021	UNACOM	Small Value Procurement	November to December	GoP	132,000	132,000	0	Rental Coverage will be from 02 January 2021 to 31 December 2021
<b>Subtotal</b>						<b>1,711,000</b>	<b>1,711,000</b>		
<b>Grand Total</b>						<b>9,966,000</b>	<b>9,966,000</b>		

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