

UNESCO NATIONAL COMMISSION OF THE PHILIPPINES (UNACOM)

Department of Foreign Affairs, Roxas Boulevard, Pasay City

Revised Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity	Source of Funds	Estimated Budget			Remarks
						Total	MOOE	CO	
Training and Seminar Expenses									
Annual Procurement and Cash Planning Activity									
	Venue and catering	UNACOM	Small Value Procurement	January and November	GoP	100,000	100,000	0	Procurement and cash planning sessions are regularly held to map out UNACOM priority programmes, projects, and activities for the entire fiscal year. UNACOM is scheduled to conduct its initial and final APP Planning and Cash Programming Session in January and November, respectively.
	Accommodation	UNACOM	Small Value Procurement	January and November	GoP	70,000	70,000	0	
UNACOM Partners' Forum and Fellowship									
	Venue and catering	UNACOM	Agency to Agency	February to March	GoP	915,000	915,000		The Partners' Forum and Fellowship aimed to strengthen UNACOM's partnership with other government agencies, UN Offices, NGOs and academic institutions to advance the initiatives of UNESCO in the country. It was a platform to inform the partners of the new thrusts and priority programmes of UNACOM for the year 2020. It also served as the Commission's way to express its gratitude to all the partners for the past years.
	Accommodation	UNACOM	Small Value Procurement	February to March	GoP	180,000	180,000	0	
	Transportation (van)	UNACOM	Small Value Procurement	February to March	GoP	10,000	10,000	0	
	Promotional materials	UNACOM	Small Value Procurement	February to March	GoP	60,000	60,000	0	

UNACOM Promotional Materials									
	Production, printing and promotion	UNACOM	Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	October to November	GoP	100,000	100,000	0	UNACOM will produce a publication as part of the celebration of UN and UNESCO International Days such as the World Poetry and Art Days, from stakeholders' consolidated contents and inputs as part of UNACOM and UNESCO promotional efforts. Collaboration with experts or resource persons to come up with the best materials possible will also be initiated, subject to government rules and procedures. UNACOM and partners will tap service providers to produce, publish, and help promote relevant materials to expand the reach and raise awareness about UNESCO, UNACOM and its programmes, projects and inscribed sites.
UNACOM Annual/Milestone Report Publication 2020									
	Production and printing	UNACOM	Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	September to December	GoP	300,000	300,000	0	UNACOM reports and promotes UNESCO advocacies, programmes, projects and activities through the publication and distribution of the Annual/Milestone Report. Reports have corresponding digital format that are published in the Official Website. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.

Research Project on Filipino Culture/Heritage/Values, Nation Building and Sustainable Development									
	Production and printing	UNACOM	Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	September to December	GoP	300,000	300,000	0	UNACOM, in partnership with resource persons, experts and researchers from the public and private sectors including academe and national agencies, will engage in a research project on the Filipino values/heritage/culture. The research topic will be anchored on the long-term aspirations of nation manifested in our Philippine Development Plan. Writers/resource persons, project assistants will play a role in the success of the project's endeavors.
Meetings, conferences, and capacity-building programmes of UNESCO National Commissions (Participation, support, and representation)									
	Venue and catering	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000		Meetings, fellowships, workshops, and capacity building activities will be carried out among National Commissions to contribute to the effective functioning of UNESCO by helping their staff members better understand its structure and functions, and some of the current issues relevant to the Organization, while providing a forum for the exchange of ideas among participants.

	Accommodation	UNACOM	Small Value Procurement	January to December	GoP	50,000	50,000	0	UNACOM will participate and actively contribute, and take on responsibility in adhoc bodies to be created during Meetings of National Commissions for UNESCO. This year, UNACOM is expected to provide support to the Korean National Commission's UNESCO joint regional project of National Commissions in East and Southeast Asia. UNACOM will
	Publication	UNACOM	Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	January to December	GoP	100,000	100,000	0	also promote and support initiatives that incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to
Capacity-building programmes for UNACOM Personnel									
	Venue and catering	UNACOM	Small Value Procurement	January to December	GoP	50,000	50,000	0	UNACOM supports various capacity building programmes of different government agencies and private entities to ensure continuous skills development of personnel. In August, UNACOM has invited a Resource Speaker from the GPPB to abreast UNACOM of the latest provisions of RA 9184, highlighting special procurement concerns in time of the current global health crisis. UNACOM will also promote and support initiatives to address the challenges brought about by COVID-19 pandemic.
	Accommodation	UNACOM	Small Value Procurement	January to December	GoP	20,000	20,000		

	Transportation (van)	UNACOM	Small Value Procurement	January to December	GoP	10,000	10,000	0	In November, UNACOM plans to engage mental health experts to provide online sessions on mental health wellness for the personnel. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
Department of Foreign Affairs (DFA) programmes and projects									
	Venue and catering	UNACOM	Small Value Procurement	January to December	GoP	50,000	50,000	0	As an attached agency of the Department of Foreign Affairs, UNACOM is expected to provide support to relevant engagements and nation-building as well as sustainable development programmes and projects of the Department. UNACOM is also expected to assist the Department in its COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
Gender and Development (GAD) Programmes and Projects									
	Venue and catering	UNACOM	Small Value Procurement	January to December	GoP	50,000	50,000	0	UNACOM strengthens its pursuit of sustainable efforts relative to gender and development by mainstreaming it in the five sectoral areas through organizational- and client-focused programmes and projects implemented throughout the year. The Office will also undertake activities that would enhance the personnel's skills and appreciation of GAD especially amidst the current pandemic.
	Accommodation	UNACOM	Small Value Procurement	January to December	GoP	50,000	50,000	0	

	Transportation (van)	UNACOM	Small Value Procurement	January to December	GoP	20,000	20,000	0	Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
Quality Management System (QMS) Manual Updating and Refresher Training									
	Venue and catering	UNACOM	Small Value Procurement	October to November	GoP	50,000	50,000	0	The annual review and refresher workshop on QMS will define and clarify policies, systems, and procedures to be adopted and implemented based on updated government rules and regulations and continually improve the overall operations and management of UNACOM. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Accommodation	UNACOM	Small Value Procurement	October to November	GoP	50,000	50,000	0	
	Transportation (van)	UNACOM	Small Value Procurement	October to November	GoP	20,000	20,000	0	
Freedom of Information (FOI) Refresher Training									
	Venue and catering	UNACOM	Small Value Procurement	October to November	GoP	50,000	50,000	0	In compliance with the FOI Bill, UNACOM aligns with the PCOO in the implementation of the eFOI Portal. It is expected that trainings and workshops to promote and continually improve the capacities of key FOI personnel handling various information requests will be held annually. Participation in fora and summits of the PCOO and other local and international partners will also be ensured.
	Accommodation	UNACOM	Small Value Procurement	October to November	GoP	20,000	20,000	0	

	Transportation (van)	UNACOM	Small Value Procurement	October to November	GoP	20,000	20,000		Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
Senior Citizens and Differently-abled									
	Venue and catering	UNACOM	Small Value Procurement	October to November	GoP	20,000	20,000	0	To promote and mainstream inclusivity in the workplace and in UNACOM priority areas, the Office intends to conduct programmes and projects for the differently-abled to in support of their welfare and development especially in the time of pandemic. UNACOM will touchbase with relevant organization and an elderly institution to identify the needs of the elderly and differently-abled and contribute to the ongoing efforts for these sectors. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Transportation (van)	UNACOM	Small Value Procurement	October to November	GoP	10,000	10,000	0	
	Supplies	UNACOM	Shopping	October to November	GoP	20,000	20,000		

Sustainable Development Goal (SDG) 4 programmes and projects									
	Venue and catering	UNACOM	Small Value Procurement	September to December	GoP	50,000	50,000	0	<p>UNACOM coordinates and monitors initiatives of the nation's three education agencies (DepEd, CHED and TESDA) in developing national indicators for Sustainable Development Goal No. 4.</p> <p>UNACOM will participate, contribute inputs, and facilitate representation of concerned focal persons and officials to related fora and meetings. UNACOM is also expected to provide inputs and recommendations to the current challenges confronting the education sector amid the the pandemic. In line with UNESCO's initiative called the Future of Education, UNACOM will also focus on creating platforms for consultation and dialogue in reshaping education based on the COVID-19 pandemic experience. It also aims to reimagine how knowledge and learning can shape the futures of humanity in a context of increasing complexity, uncertainty and precarity. From climate change to growing inequalities, artificial intelligence to learning outcomes, UNACOM is aligned with UNESCO's thrusts on creating effective response to challenges, as well as opportunities that will impact the education and well-being of future generations. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Transportation (van)	UNACOM	Small Value Procurement	September to December	GoP	50,000	50,000	0	

Education for Sustainable Development (ESD) and Futures of Education programmes and projects									
	Venue and catering	UNACOM	Small Value Procurement	September to December	GoP	50,000	50,000	0	<p>Recognizing the increasing importance of ESD after the adoption of SDGs, UNACOM aligns with UNESCO in scaling up the promotion of the programme in all levels of education.</p> <p>UNACOM will participate, contribute inputs, and facilitate representation of concerned focal persons and officials to related fora and meetings. UNACOM will participate in the UNESCO World Conference for Education for Sustainable Development. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Promotional materials	UNACOM	Small Value Procurement	September to December	GoP	20,000	20,000	0	

Lifelong Learning programmes and projects									
	Venue, meals and accommodation	UNACOM	Small Value Procurement	September to December	GoP	250,000	250,000	0	operationalization of lifelong learning in the Philippines through involvement in initiatives tackling policy and re-orientation of existing education programmes on various aspects of lifelong learning. It will also support efforts to raise consciousness on available learning opportunities outside of formal education. On a macro-level, UNACOM participates in SDG related pursuit of lifelong learning initiatives. It will also represent the country, should the need arise, on capacity building that pertain to Lifelong Learning Education. A Writeshop for Operationalizing Lifelong Learning in the Philippines will be implemented in view of UNACOM's roles and functions to promote UNESCO's thrusts on lifelong learning. UNACOM will participate in local and international meetings on Lifelong Learning. UNACOM will also engage in partnerships and awareness-raising and promotional endeavors to nominate more UNESCO Learning Cities in the Philippines. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Promotional materials	UNACOM	Small Value Procurement	September to December	GoP	100,000	100,000	0	

UNESCO Clubs programmes and projects									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	September to December	GoP	50,000	50,000	0	<p>The National Coordinating Body of UNESCO Clubs in the Philippines (NCBUCP) is a global, civil society movement of students, professionals and non- governmental organizations that support UNESCO at the grass- roots level.</p> <p>UNACOM accredits UNESCO clubs members and encourage them to be avenues for youth mentoring and peer dialogues in relation to UNESCO's work. UNACOM will support annual NCBUCP activities/events/projects/advocacies such as the International Annual Assembly of Youth for UNESCO where UNESCO programmes and projects are cascaded to all its members. UNACOM will also pursue a Programme relative to sustainable ocean management/Decade of Ocean together with the club members and will also collaborate with PinasForward and other partners to implement projects and programmes of the NBCUCP that promote UNESCO's thrusts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Newsletter and promotional, information materials	UNACOM	Small Value Procurement	September to December	GoP	150,000	150,000	0	

Associated Schools Network programmes and projects									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	September to December	GoP	100,000	100,000	0	<p>ASPNet is a UNESCO-accredited global network of more than 10,000 educational institutions in 181 countries with 40 member schools in the Philippines. ASPNet schools serve as international laboratories for experimenting and validating educational materials developed by UNESCO and partners. Mobilization of and support to regional focal points will be undertaken. ASPNet related activities and production and distribution of promotion materials will be pursued at the national and regional level. Support to ASPNet coordinators' meetings, general assemblies, capacity-building sessions, conferences and orientation on membership to ASPNet will also be undertaken. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Airfare (local and international)	UNACOM	Small Value Procurement	September to December	GoP	50,000	50,000	0	
	Promotional materials	UNACOM	Small Value Procurement	September to December	GoP	30,000	30,000	0	

Student Entrepreneurship Promotion (STEP) Programme									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	September to December	GoP	150,000	150,000	0	<p>The Student Entrepreneurship Promotion (STEP) Programme aims to equip university students from multi-disciplinary backgrounds with the relevant entrepreneurial, employable, and soft skills towards businesses management in their respective communities. UNACOM will continue to strengthen its partnership with German Commission for UNESCO and other concerned partners in its engagement with Bicol University and other relevant bodies to continue the implementation of the Programme. UNACOM may also assist Bicol University in coming up with an online platform and printed copies of STEP modules. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Transportation (van)	UNACOM	Small Value Procurement	September to December	GoP	10,000	10,000	0	
	Promotional and information materials	UNACOM	Small Value Procurement	September to December	GoP	20,000	20,000	0	

Man and Biosphere (MAB) Programme									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	September to December	GoP	200,000	200,000	0	<p>The MAB Programme is an intergovernmental scientific programme of UNESCO aiming to improve the relationships between people and their environment. This programme is implemented on the ground through the establishment of BRs. UNACOM will spearhead support to the development of new nomination dossiers and revision, updating, and printing of existing dossiers, site visits and consultation meetings to existing and aspiring BRs, creation of MAB Youth Networks, capacity building sessions and awareness-raising seminars through publications and information and education campaign. UNACOM will explore the possibility to conduct a webinar with the Philippine BRs and other BRs in the region, if needed. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Supplies	UNACOM	Small Value Procurement	September to December	GoP	50,000	50,000	0	
	Promotional materials	UNACOM	Small Value Procurement	September to December	GoP	30,000	30,000	0	

UNESCO Global Geoparks Programme									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	September to December	GoP	50,000	50,000	0	<p>UNACOM highlights the need to protect our geological heritage through engagement with local communities. Specifically, Geoparks engage in awareness raising and develops strategies to mitigate geohazards such as volcanic eruption, earthquakes and tsunamis. It also addresses the problems of climate change and the need to sustain our natural resources.</p> <p>UNACOM will coordinate and invite various interested parties to pursue or commit to nominating sites that are deemed with high potential given the guidelines for Geoparks. UNACOM will also participate in capacity building programmes and regional trainings for the programme. UNACOM will conduct meetings and site inspections as requested in line with intent to become a UNESCO Geopark. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Supplies	UNACOM	Small Value Procurement	September to December	GoP	20,000	20,000	0	
	Promotional materials	UNACOM	Small Value Procurement	September to December	GoP	20,000	20,000	0	

Intergovernmental Oceanographic Commission									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	September to December	GoP	200,000	200,000	0	<p>The Intergovernmental Oceanographic Commission promotes international cooperation and coordinates programmes in research, services and capacity building to learn more about the nature and resources of the ocean and coastal areas. The support to IOC involved the conduct of meetings/dialogues with the National Committee on Marine Sciences (NCMS) and participation to local and international IOC-related activities. UNACOM and the National Committee on Marine Sciences will support efforts of IOC to promote Decade of Ocean Science for Sustainable Development (2021-2030). Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Supplies	UNACOM	Small Value Procurement	September to December	GoP	20,000	20,000	0	
	Promotional materials	UNACOM	Small Value Procurement	September to December	GoP	20,000	20,000	0	

National Conference on Ocean Science									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	September to December	GoP	200,000	200,000	0	<p>In preparation for the Decade of Ocean Science for Sustainable Development, UNACOM/NCMS will explore the possibility to hold a national conference related to ocean science. Local and international speakers may be invited as deemed appropriate. The Committee can also explore conducting a series of webinars to vigorously promote topics that are aligned with Ocean Science. UNACOM will facilitate consultation meetings with DFA-MOAO, UNIO and PermDel for the planned national conference and/or webinars which the NCMS plans to pursue within the year. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Supplies	UNACOM	Small Value Procurement	September to December	GoP	20,000	20,000	0	
	Promotional materials	UNACOM	Small Value Procurement	September to December	GoP	50,000	50,000	0	

Research project for a National Ocean Science Report

	Venue, catering and accommodation	UNACOM	Small Value Procurement	September to December	GoP	50,000	50,000	0	<p>The Philippines, as a UNESCO member State is expected to contribute to the Global Ocean Science Report which identifies and quantifies the key elements of ocean science at the national, regional and global scales, including workforce, infrastructure and publications. This is the first collective attempt to systematically highlight opportunities as well as capacity gaps to advance international collaboration in ocean science and technology. This report is a resource for policymakers, academics, and other stakeholders seeking to harness the potential of ocean science to address global challenges. In line with this, UNACOM/NCMS will lead a series of consultation meetings and tap a team of researchers, practitioners, coordinators and project implementers to come up with a national ocean science report guided by UNESCO IOC (through its forms and templates). Writers, content proofreaders/editors, project implementers, resource persons, are also expected to contribute to the success of this endeavor.</p>
	Report	UNACOM	Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	September to December	GoP	300,000	300,000	0	

Decade of Ocean Science Promotional Materials									
	Promotional and information materials (including infographics)	UNACOM	Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	October to December	GoP	300,000	300,000	0	In support of the Decade of Ocean Science for Sustainable Development (2021-2030), UNACOM will produce infographics and other promotional materials to promote the Decade. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
World Heritage (WH) Programme									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	September to December	GoP	50,000	50,000	0	UNACOM will provide technical support and assistance to existing and tentative sites and properties on the World Heritage List. Updating of the tentative list and related activities will be supported by UNACOM. Experts and concerned UNACOM personnel will ensure coordination with relevant sites stakeholders in drafting the State of Conservation Report. UNACOM will also conduct meetings, research/study and collaboration in line with its monitoring and troubleshooting functions for UNESCO designated and inscribed sites. UNACOM will also extend support for the representation of the site managers to relevant meetings or fora such as capacity building programme for site managers of existing and aspiring WH sites and Training of Trainers for Periodic Reporting.
	Supplies	UNACOM	Small Value Procurement	September to December	GoP	20,000	20,000	0	

	Promotional and information materials	UNACOM	Small Value Procurement	September to December	GoP	100,000	100,000	0	UNACOM will provide access to platform for the Philippine participation in World Heritage Periodic Reporting (2020-2022). Updating of promotional materials on WHS and processes involved will be undertaken. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are
Intangible Cultural Heritage (ICH) Programme									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	September to December	GoP	50,000	50,000	0	UNACOM is expected to support the activities of ICH Programme. The Office will join the NCCA in consultations and provide assistance in the nomination process of cultural elements to the 2003 Convention on Safeguarding ICH. UNACOM, in partnership with NCCA, will also produce ICH briefer and informational materials. It is also expected that UNACOM will assist in the preparatory meetings for Philippines' hosting of strengthening capacities on DRR management in ICH. These initiatives will also incorporate COVID-19-related efforts.
	Supplies	UNACOM	Small Value Procurement	September to December	GoP	20,000	20,000	0	Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Promotional and information materials	UNACOM	Small Value Procurement	September to December	GoP	100,000	100,000	0	

Diversity of Cultural Expressions									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	September to December	GoP	30,000	30,000	0	UNACOM will support efforts to submit to the Office of the President the country's accession to the 2005 Convention on the Diversity of Cultural Expressions through liaising/coordinative and information dissemination functions. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor. These initiatives will also incorporate COVID-19-related efforts.
	Promotional and information materials	UNACOM	Small Value Procurement	September to December	GoP	20,000	20,000	0	
UNESCO Creative Cities Programme									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	September to December	GoP	50,000	50,000	0	The UNESCO Creative Cities Network (UCCN), launched in 2004, aims to provide an avenue for cooperation and collaboration for cities of States Parties who have recognized creativity as a strategic factor of sustainable development as regards their socio-economic, cultural, and environmental aspects. UNACOM will support various activities of Baguio and Cebu Cities, having been designated as UNESCO Creative Cities for Crafts and Folk Art, and Design, respectively. UNACOM will host/partner/collaborate for a Creative Cities' Networking Event for the existing and aspiring cities.

	Supplies	UNACOM	Small Value Procurement	September to December	GoP	20,000	20,000	0	UNACOM will produce and distribute promotional materials and participate in Cebu Designs Week, to support the local initiatives amid the COVID-19 pandemic and other events, projects and meetings that will promote and enlist more places in the country to the UNESCO Creative Cities Network. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Promotional and informational materials	UNACOM	Small Value Procurement	September to December	GoP	100,000	100,000	0	
Management of Social Transformations (MOST) Programme									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	September to December	GoP	100,000	100,000	0	UNESCO's MOST Programme focuses on building efficient bridges between research, policy and practice, and promotes a culture of evidence-based policy-making. As the only UNESCO programme that fosters and promotes social science research, it is placed in a pivotal position in the overall promotion of UNESCO's goals.
	Supplies	UNACOM	Small Value Procurement	September to December	GoP	20,000	20,000	0	

	Promotional and information materials	UNACOM	Small Value Procurement	September to December	GoP	30,000	30,000	0	In the same manner, UNACOM promotes MOST as its flagship programme for the Social and Human Sciences sector and will continue to tie it up with Gender and Development and Social Inclusion especially with youth, women and indigenous peoples. A study on indigenous peoples/youth/women post-pandemic will be initiated. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
Prevention of Violent Extremism									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	September to December	GoP	50,000	50,000	0	UNACOM will create platforms for consultation and dialogue to prevent violent extremism-triggered both offline and online. It will align its activities with UNESCO's PVE plan of action. UNACOM deems it's appropriate to lodge PVE in the Social and Human Sciences sectors to create a flexible and multi-sectoral approach for developing projects on PVE. It is based on landmark decision (Decision 197EX/46) to enhance UNESCO's capacity to provide assistance to States as they craft sharper strategies to prevent violent extremism.

	Supplies	UNACOM	Small Value Procurement	September to December	GoP	10,000	10,000	0	UNESCO has also committed to the UN Secretary-General's Plan of Action to Prevent Violent Extremism(link is external), with a focus on priorities of direct relevance to UNESCO's work: (i) education, skills development and employment facilitation; (ii) empowerment of youth; (iii) strategic communications, the Internet and social media; and (iv) gender equality and empowering women.
	Promotional and information materials	UNACOM	Small Value Procurement	September to December	GoP	50,000	50,000	0	UNACOM will participate in conferences, meetings, activities and capacity building sessions relative to PVE. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
Memory of the World (MOW) Programme									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	September to December	GoP	20,000	20,000	0	The MOW Programme lists humanity's invaluable documents, archives and library collections, and helps preserve and protect access to recorded knowledge. UNACOM will participate in various meetings and activities and deliver a country report on the implementation of the MOW Programme in the Philippines.

	Supplies	UNACOM	Small Value Procurement	September to December	GoP	10,000	10,000	0	The Office will also convene the MOW Committee and ensure their representation in relevant MOW activities, meetings, and conferences at the local, regional, and international levels. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Promotional materials	UNACOM	Small Value Procurement	September to December	GoP	30,000	30,000	0	
Media and Information Literacy (MIL) and Information for All Programme (IFAP)									
	Venue, catering and accommodation	UNACOM	Small Value Procurement	September to December	GoP	20,000	20,000	0	To support UNESCO's call towards media and information literacy and access to information amid the COVID-19 pandemic, UNACOM will facilitate consultation meetings and organize awareness-raising seminars among students, youth organizations and media practitioners. UNACOM will also collaborate with other government agencies, academe, private sector, and UNESCO networks to strengthen campaigns against the rise of misinformation, malinformation, and disinformation during the pandemic. Development/Publication/Dissemination of relevant materials shall be undertaken. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to
	Supplies	UNACOM	Small Value Procurement	September to December	GoP	10,000	10,000	0	
	Promotional materials	UNACOM	Small Value Procurement	September to December	GoP	30,000	30,000	0	
Subtotal						6,345,000	6,345,000		

Other Procurement									
	Procurement of Consultant	UNACOM	Highly Technical Consultant	October to December	GoP	715,000	715,000	0	IT Consultant, Legal Consultant, Organizational Development, Knowledge Management, Budget Analyst, Researcher and Consultant on Creative Cities Programme
	Digital Learning and Knowledge Platform for Capacity-building Programmes and Virtual Sessions	UNACOM	Small Value Procurement	October to December	GoP	500,000	500,000		In line with the need to shift to digital platforms due to the ongoing global pandemic, UNACOM will tap the services of service providers that will build the personnel's capacity to manage, monitor, troubleshoot and maintain its own virtual platforms, sessions and webinar. They will also be engaged to develop an online learning and knowledge system that could incorporate an established platform for hosting e-learning as well as virtual sessions and other capacity building needs of UNACOM, partners, and stakeholders.
	Website hosting	UNACOM	Shopping	January to December	GoP	23,000	23,000	0	
	Newspaper issues	UNACOM	Shopping	January to December	GoP	25,000	25,000	0	
	Executive Chair and Table	UNACOM	Shopping	February	GoP	30,000	30,000	0	
	Office chairs for UNACOM staff and visitors	UNACOM	Shopping	February to December	GoP	130,000	130,000	0	
	UNACOM Letterhead Printing	UNACOM	Small Value Procurement	February to March	GoP	55,000	55,000	0	
	Photocopier Rental	UNACOM	Small Value Procurement	May to December	GoP	25,000	25,000	0	
	All-in-one printer for the the Records Officer and Head of Agency	UNACOM	Shopping	March	GoP	12,000	12,000	0	
	Laminating Machine with laminating Capacity of 250 microns and upto A3 size laminating Film, Heavy Duty	UNACOM	Shopping	May	GoP	10,000	10,000	0	

	Disinfecting and Sanitizing of Office (Covid-19 pandemic Safety measures for Head of Agency/Office and Staff Offices)	UNACOM	Small Value Procurement	May to June	GoP	150,000	150,000	0	
	Replacement of 5 pieces of New Rubber Tires for UNACOM Service Car SJA 113 (4 tires plus 1 reserve)	UNACOM	Small Value Procurement	June to July	GoP	26,000	26,000	0	
	Additional Ink HP 680 Ink Cartridges	UNACOM	Shopping	June to July	GoP	15,000	15,000	0	
	All-in-one printer with WiFi - cartridge type, flatbed type scanner with 10 sets of ink cartridge supplies	UNACOM	Shopping	August to September	GoP	20,000	20,000	0	
	Repair and maintenance for UNACOM Service Vehicles	UNACOM	Small Value Procurement	June to September	GoP	100,000	100,000	0	
	Repair and maintenance of office machinery/equipment	UNACOM	Small Value Procurement	September to October	GoP	100,000	100,000	0	
	Ink Cartridges	UNACOM	Shopping	September to October	GoP	60,000	60,000	0	#680 Black, #680 Tri Color, #678 Black, #678 Tri Color
	Covid-19 response essentials	UNACOM	Shopping	March to December	GoP	100,000	100,000	0	Hand gloves, alcohol, KN95 Mask, 3-ply surgical mask, thermogun non-contact, face shield, air purifier with HEPA filter
	Computer accessories and peripherals (to ensure better participation and execution of virtual meetings)	UNACOM	Shopping	October	GoP	20,000	20,000	0	headphones, earphones, speakers, web camera and other accessories
	Desktop units	UNACOM	Shopping	October to November	GoP	60,000	60,000	0	4 desktop units
	Adobe licenses	UNACOM	Shopping	December	GoP	250,000	250,000	0	4 Adobe Creative Cloud licenses (1 year subscription)
	Microsoft 360	UNACOM	Shopping	October to December	GoP	120,000	120,000	0	2 Microsoft 365 licenses (1 year subscription)
Subtotal						2,546,000	2,546,000		
Grand Total						8,891,000	8,891,000		

Prepared by:



MARLON A. DELOS SANTOS
Administrative Officer I
Bid and Awards Committee Secretariat

Recommended by:



GAY ALFRED A. BLANCO
Development Management Officer IV
Bids and Awards Committee Chair

Approved by:



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