

**UNESCO NATIONAL COMMISSION OF THE PHILIPPINES (UNACOM)**

Department of Foreign Affairs, Roxas Boulevard, Pasay City

**Revised Annual Procurement Plan for FY 2022**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity	Source of Funds	Estimated Budget			Remarks
						Total	MOOE	CO	
<b>TRAINING AND SEMINAR EXPENSES</b>									
<b>Annual Procurement and Cash Planning Activity</b>									
	Catering/meals	UNACOM	Small Value Procurement	January, May, December	GoP	20,000	20,000	0	Procurement and cash planning sessions are regularly held to map out UNACOM priority programmes, projects, and activities for the entire fiscal year. UNACOM is scheduled to conduct the initial and final APP Planning and Cash Programming Session in January, May, and November, respectively.
	Venue/accommodation	UNACOM	Small Value Procurement	January, May, December	GoP	82,000	82,000	0	
	Travel expenses (local)	UNACOM	Small Value Procurement	January, May, December	GoP	30,000	30,000	0	
<b>UNACOM and other GAD Promotional Materials</b>									
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	August to October	GoP	10,000	10,000	0	UNACOM will produce online and printed materials to promote various UNESCO programmes and projects, gender and development materials and resources, and to celebrate different UN and UNESCO International Days. Collaboration with experts or resource persons to come up with the appropriate content and best materials possible will also be initiated, subject to government rules and procedures. UNACOM and partners may also tap service providers to produce, publish, and help promote relevant materials to expand the reach and raise awareness about UNESCO, UNACOM and its programmes, projects, and designated and inscribed sites.

Capacity-building programmes for UNACOM Personnel									
	Catering/Meals	UNACOM	Small Value Procurement	January to December	GoP	10,000	10,000	0	UNACOM supports various capacity building programmes of different government agencies and private entities to ensure continuous skills development of personnel. In 2022, UNACOM will tap Resource Speakers from the GPPB to abreast UNACOM of the latest provisions of RA 9184, highlighting special and updated procurement provisions in time of the current global health crisis.
	Venue/accommodation	UNACOM	Small Value Procurement	January to December	GoP	10,000	10,000	0	UNACOM may also participate to both online and face-to-face trainings and capacity buildings offered by the National Government and other private institutions such as the CSC trainings, Records Management, Trainings, PAGBA, GACPA, AGAP, PICPA, PAROA. These will also incorporate COVID-19-related capacity building programmes. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Travel expenses (local)	UNACOM	Small Value Procurement	January to December	GoP	20,000	20,000	0	

UNACOM Personnel Development Through Improving Organizational Spirituality: Towards A Meaningful Work In Pursuit of UNESCO's Thrust and the 2030 Agenda									
	Catering/Meals	UNACOM	Small Value Procurement	January to December	GoP	30,000	30,000	0	In an office-wide survey, UNACOM personnel acknowledged that the on-going pandemic negatively affect their or their colleagues' well-being while also experiencing some of the positive effects such as pursuing hobbies and reconnecting to loved ones. To help cope with the negative impacts of the ongoing pandemic, a personnel development training with focus on value development and spirituality will be held in 2022 to ensure employees' health, welfare, counseling, and recreation. The proposed activity is aligned with Section 31, Chapter 5, Subtitle A, Title 1 of Executive Order (EO) No. 292 otherwise known as the Administrative Code of 1987, and in its Section 1, Rule VII of the Omnibus Rules of Implementing Book V of the said EO in particular. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Venue/accommodation	UNACOM	Small Value Procurement	January to December	GoP	120,000	120,000	0	
	Travel expenses (local)	UNACOM	Small Value Procurement	January to December	GoP	45,000	45,000	0	
	Professional fees	UNACOM	Small Value Procurement	January to December	GoP	45,000	45,000	0	
	UNACOM Event Shirts	UNACOM	Small Value Procurement	January to December	GoP	35,000	35,000	0	
<b>Team-building activities for UNACOM personnel</b>									
	Catering/Meals	UNACOM	Small Value Procurement	May	GoP	5,000	5,000	0	Another provision in the abovementioned EO states that government agencies are mandated on a yearly basis to develop a career and personnel development plan. In 2022, UNACOM will conduct a personnel coaching session and a team building activity to strengthen the personnel's camaraderie and to foster increased awareness in their respective lines of work. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Venue/accommodation	UNACOM	Small Value Procurement	May	GoP	5,000	5,000	0	
	Travel expenses (local)	UNACOM	Small Value Procurement	May	GoP	5,000	5,000	0	

<b>Support to Department of Foreign Affairs (a) ASEAN Climate Change and Indigenous Summit b) Maritime Environment ASEAN Workshop c) ManaMo Activity)</b>									
	Catering/Meals	UNACOM	Small Value Procurement	January to December	GoP	15,000	15,000	0	As an attached agency of the Department of Foreign Affairs, UNACOM is expected to provide support and participate to relevant engagements and nation-building as well as sustainable development programmes and projects of the Department (virtual and in presentia). In 2022, UNACOM will partner with the various offices of the Department on the ASEAN Climate Change and Indigenous Summit, Marine Environment ASEAN Workshop, and the 2022 ManaMo Activity. UNACOM is also expected to assist the Department in its COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Promotional and informational materials (printing, distribution, and promotion) (ManaMo Activity)	UNACOM	Small Value Procurement	January to December	GoP	25,000	25,000	0	
	Travel expenses (local and international)	UNACOM	Small Value Procurement	January to December	GoP	60,000	60,000	0	
	Printing of ASEAN Workshop Report	UNACOM	Small Value Procurement	January to December	GoP	75,000	75,000	0	
<b>Freedom of Information (FOI) Training with Gender Sensitivity</b>									
	Catering/Meals	UNACOM	Small Value Procurement	March	GoP	15,000	15,000	0	In compliance with the FOI Bill, UNACOM aligns with the PCOO and other partners in the implementation of the eFOI Portal. It is expected that trainings and workshops to promote and continually improve the capacities of key FOI personnel handling various information requests, will be held annually. Participation in fora and summits of the PCOO and other local and international partners will also be ensured. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor. These factor in Gender Sensitivity.

<b>Diversity in Memories and Abilities (Senior Citizens and Differently-abled)</b>									
	Film showing of relevant movies/documentaries featuring Senior Citizens and Differently-Abled	UNACOM	Small Value Procurement	October to November	GoP	10,000	10,000	0	To promote and mainstream inclusivity in the workplace and in UNACOM priority areas, the Office intends to conduct programmes and projects for the differently-abled to in support of their welfare and development especially in the time of pandemic. UNACOM will involve senior- citizens and differently-abled, through the Filipino youth, in exploring the significance of UNESCO inscribed sites and elements in their communities and craft their respective community narratives as aligned in the 2030 Agenda as part of the celebration of the United Nations Day. UNACOM will also coordinate with relevant organizations and elderly institutions to support their needs and contribute to the ongoing efforts for these sectors. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
<b>UNACOM support to Civil Service Commission Anniversary Activities</b>									
	UNACOM Athletic Wear	UNACOM	Small Value Procurement	August to September	GoP	22,500	22,500	0	In line with the Civil Service Commission's Anniversary celebration every month of September, UNACOM will participate and support CSC's government-wide activities in line with the Commission's thrust of promoting wellness among its personnel amidst the pandemic.

UNESCO Clubs programmes and projects with GAD component									
	Venue/accommodation	UNACOM	Small Value Procurement	January to December	GoP	43,000	43,000	0	The National Coordinating Body of UNESCO Clubs in the Philippines (NCBUCP) is a global, civil society movement of students, professionals and non-governmental organizations that support UNESCO at the grassroots level. UNACOM accredits UNESCO clubs members and encourage them to be avenues for youth mentoring and peer dialogues in relation to UNESCO's work. NCBUCP and UNACOM both pursue the promotion and mainstreaming of GAD given the prioritization of UNESCO on Gender Equality. UNACOM will support annual NCBUCP activities, events, projects, advocacies such as the International Annual Assembly of Youth for UNESCO where UNESCO programmes and projects are cascaded to all its members. UNACOM will also pursue a partnership with the NCBUCP on the sustainable ocean management to support the celebration of the Decade of Ocean. UNACOM will also collaborate with relevant partners to implement projects and programmes of the NBCUCP that promote UNESCO's thrusts. This initiative will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Catering/Meals	UNACOM	Small Value Procurement	January to December	GoP	5,000	5,000	0	
	Travel expenses (local)	UNACOM	Small Value Procurement	January to December	GoP	20,000	20,000	0	
	Newsletter and promotional, information materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	December	GoP	50,000	50,000	0	

Associated Schools Network programmes and projects with GAD component									
	Venue/accommodation	UNACOM	Small Value Procurement	July, October	GoP	50,000	50,000	0	<p>ASPNet is a UNESCO-accredited global network of more than 10,000 educational institutions in 181 countries with 40 member schools in the Philippines. ASPNet schools serve as international laboratories for experimenting and validating educational materials developed by UNESCO and partners. Mobilization of and support to regional focal points will be undertaken. In 2022, UNACOM will explore a face to face activity for the launching of the national registry for the purpose of enticing more schools to expand membership. ASPNet related activities and production and distribution of promotion materials will also be pursued at the national and regional level. Support to ASPNet coordinators' meetings, including their GAD mainstreaming activities, general assemblies, capacity-building sessions, conferences and orientation on membership to ASPNet will also be undertaken. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Catering/Meals	UNACOM	Small Value Procurement	July, October	GoP	15,000	15,000	0	
	Travel expenses (local)	UNACOM	Small Value Procurement	July, October	GoP	25,000	25,000	0	
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	July, October	GoP	5,000	5,000	0	

**MEETINGS, INTERNATIONAL CONFERENCES, MONITORING ACTIVITIES, AND CAPACITY-BUILDING PROGRAMMES INVOLVING UNESCO AND ITS REGIONAL OFFICES AND NATIONAL COMMISSIONS/AND INSCRIBED/DESIGNATED SITES**

**214th Session of the UNESCO Executive Board**

	Travel expenses (local and international)	UNACOM	Small Value Procurement	January to December	GoP	400,000	400,000	0	Meetings, fellowships, workshops, and capacity building activities that take GAD and SDGs in consideration will be carried out among UNESCO and its Regional Offices and National Commissions to contribute to the effective functioning of UNESCO by helping their staff members better understand its structure and functions, and some of the current issues relevant to the Organization, while providing a forum for the exchange of ideas among participants. UNACOM will participate and actively contribute, and take on responsibility in ad hoc bodies to be created during Meetings of National Commissions for UNESCO. In 2022, UNACOM is also expected to participate in the Sessions of the UNESCO Executive Board in close cooperation with the Permanent Delegation Office of UNESCO. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
--	---	--------	-------------------------	---------------------	-----	---------	---------	---	---



**GENDER AND DEVELOPMENT PROGRAMMES AND PROJECTS**

**UNACOM Gender and Development Integration and Budgeting with Consultation Session**

	Venue/accommodation	UNACOM	Small Value Procurement	January to December	GoP	181,680	181,680	0	UNACOM will undertake another training on Gender Mainstreaming and Evaluation to further enhance its institutional capacity to embed gender not just in the programmes but also in the internal administrative policies and processes within the office. UNACOM will also conduct a community consultation with women and youth groups in a UNESCO-designated site. Given UNACOM's limited knowledge on the matter, a speaker/expert will be requested from the Philippine Commission on Women's (PCW) who would also be tasked to create a training design based on the needs as well as the level of knowledge and skills of the UNACOM team. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Travel expenses (local)	UNACOM	Small Value Procurement	January to December	GoP	37,000	37,000	0	UNACOM team. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.

**Women Talks**

	Venue/accommodation	UNACOM	Small Value Procurement	January to December	GoP	50,000	50,000	0	UNACOM will annually organize a project entitled "Women Talks," a virtual talk series that will serve as a platform for invited women speakers to share their thoughts and ideas on matters that affect women lives in general as well as themes being promoted by UNESCO in particular. This initiative will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Catering/meals	UNACOM	Small Value Procurement	January to December	GoP	50,000	50,000	0	UNACOM will annually organize a project entitled "Women Talks," a virtual talk series that will serve as a platform for invited women speakers to share their thoughts and ideas on matters that affect women lives in general as well as themes being promoted by UNESCO in particular. This initiative will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.

Preliminary Meetings for the Empowerment of Women and Youth									
	Travel expenses (local)	UNACOM	Small Value Procurement	January to December	GoP	20,000	20,000	0	<p>UNESCO continues to accomplish every day its fundamental humanist mission to support people in understanding each other and working together to build lasting peace. UNESCO also helps to enable people to create and use knowledge for just and inclusive societies. UNESCO believes that lasting peace rests on a complex and fragile web of daily practices embedded in local settings and the most ephemeral encounters that individuals and communities creatively maintain out of the conviction that they constitute the sustainable conditions for living together in dignity and shared prosperity. At a time of increasing global challenges and threats, such as discrimination, inequality, exclusion, violence and sectarianism worsened by local tensions and conflicts which undermine humanity's cohesion, learning to live together and fostering rights, inclusion and non discrimination among all members of the global community becomes more topical than ever before. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Venue/accommodation	UNACOM	Small Value Procurement	January to December	GoP	10,000	10,000	0	
	Catering/meals	UNACOM	Small Value Procurement	January to December	GoP	50,000	50,000	0	

Sustainable Development Goal (SDG) 4 programmes and projects with focus on girls and women (GAD)/marginalized sectors									
	Travel expenses (local and international)	UNACOM	Small Value Procurement	January to December	GoP	20,000	20,000	0	UNACOM coordinates and monitors initiatives of the Philippine trifocal education agencies (DepEd, CHED and TESDA) and Philippine Commission on Women, and other partners from private and public sectors in developing national indicators for Sustainable Development Goal Nos. 4 and 5. In 2022, UNACOM will participate, contribute inputs, conduct preparatory meetings and facilitate representation of concerned focal persons and officials to the Transforming Education Summit (TES) at the UNESCO and UN Headquarters and other related fora and meetings. UNACOM is also expected to provide inputs and recommendations to the current challenges confronting the education and women sector amid the pandemic. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	January to December	GoP	10,000	10,000	0	
	Catering/Meals	UNACOM	Small Value Procurement	January to December	GoP	10,000	10,000	0	

<b>GAD/Education for Sustainable Development (ESD) and Global Citizenship Education programmes and projects</b>									
	Venue/accommodation	UNACOM	Small Value Procurement	January to December	GoP	75,600	75,600		Recognizing the increasing importance of ESD after the adoption of SDGs, UNACOM aligns with UNESCO in scaling up the promotion of the programme and mainstreaming gender in all levels of education. UNACOM will participate, contribute inputs, and facilitate representation of concerned focal persons and officials to related fora and meetings (virtual and in presentia). UNACOM will continue to participate in and implement the Education for Sustainable Development and Global Citizenship Education programmes and projects. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Travel expenses (local and international)	UNACOM	Small Value Procurement	January to December	GoP	50,000	50,000	0	
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	January to December	GoP	78,000	78,000	0	
	Professional fee	UNACOM	Small Value Procurement	March to May	GoP	265,000	265,000	0	
<b>Futures of Education and Transforming Education programmes and projects</b>									
	Catering/Meals	UNACOM	Small Value Procurement	January to December	GoP	20,000	20,000	0	UNACOM will participate in and support local and international UNESCO Futures of Education initiatives in partnership with PhilFutures, relevant government agencies, and different UNESCO Offices (virtual and in presentia). These initiatives highlights role of women (GAD) and will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons are expected to contribute to the success of this endeavor.

Lifelong Learning and GAD Mainstreaming Programmes and Projects									
	Venue/accommodation	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000	0	UNACOM is expected to support the operationalization of lifelong learning in the Philippines through policy and re-orientation of existing education programmes on various aspects of lifelong learning. It also raises consciousness on available learning opportunities outside of formal education. On a macro-level, UNACOM will participate in SDG-related pursuit of lifelong learning initiatives including those that tackle gender equality. It will also represent the country, should the need arise, on capacity building that pertains to Lifelong Learning Education (virtual and in presentia). Also, UNACOM will partake in local and international meetings on Lifelong Learning. Furthermore, UNACOM will also visit Balanga Learning City for an educational visit. UNACOM will also explore partnership with relevant government agencies, universities, ASPNet, and Schools of Living Traditions to encourage more nominations for the UNESCO Learning Cities Programme. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Catering/Meals	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000	0	
	Travel expenses (local and international)	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000	0	
	Promotional and informational materials (including support to Community Learning Centers (CLCs) & printing, distribution, and promotion)	UNACOM	Small Value Procurement	January to December	GoP	100,000	100,000	0	
	Professional fee	UNACOM	Small Value Procurement	January to December	GoP	155,000	155,000	0	

Man and Biosphere (MAB) Programme with GAD component									
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	January to December	GoP	3,000	3,000	0	<p>The MAB Programme is an intergovernmental scientific programme of UNESCO aiming to improve the relationships between people and their environment. This programme is implemented on the ground through the establishment of BRs. UNACOM will spearhead support to the development of new nomination dossiers and revision, updating, and printing of existing dossiers, site visits and consultative meetings with the stakeholders of existing and aspiring BRs to include senior citizens, women, and differently-abled members of the communities, creation of MAB Youth Networks, capacity building sessions and awareness-raising seminars through publications and information and education campaign. UNACOM is also expected to create and produce content for the PhilBRNet website in partnership with the BR site managers, content writers, and creatives. UNACOM will also conduct a series of webinars, organize/co-organize with and provide support to Biodiversity Conferences/Workshops with the members of the Philippine Biosphere Reserve Network (PhilBRNet) and other BRs in the Asia Pacific Region. UNACOM will also participate to various national, regional, and international meetings and conferences on the MAB Programme (virtual and in presentia). As UNESCO proclaimed November 3 as the International Biosphere Reserves Day, UNACOM, in coordination with its BR partners, shall implement activities to promote/celebrate the International Day. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.</p>
	Travel expenses (local and international)	UNACOM	Small Value Procurement	June	GoP	10,000	10,000	0	
	Venue/accommodation	UNACOM	Small Value Procurement	January to December		15,000	15,000		
	Catering/Meals	UNACOM	Small Value Procurement	January to December		20,000	20,000		

UNESCO Global Geoparks Programme with GAD component									
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	January to December	GoP	3,000	3,000	0	UNACOM highlights the need to protect our geological heritage through engagement with local communities. Specifically, Geoparks engage in awareness raising and develops strategies to mitigate geohazards such as volcanic eruption, earthquakes and tsunamis. It also addresses the problems of climate change and the need to sustain our natural resources that greatly affect the vulnerable sectors of our society. UNACOM will actively promote the Geoparks Programme by coordinating and inviting various interested parties to pursue or commit to nominating sites that are deemed with high potential given the guidelines for Geoparks. UNACOM will also participate in capacity building programmes and regional trainings for the programme (virtual or in presentia). UNACOM will conduct meetings and site inspections as requested in line with intent to become a UNESCO Geopark. These initiatives will also incorporate COVID-19-related efforts.
	Travel expenses (local and international)	UNACOM	Small Value Procurement	March to May	GoP	3,000	3,000	0	UNACOM will actively promote the Geoparks Programme by coordinating and inviting various interested parties to pursue or commit to nominating sites that are deemed with high potential given the guidelines for Geoparks. UNACOM will also participate in capacity building programmes and regional trainings for the programme (virtual or in presentia). UNACOM will conduct meetings and site inspections as requested in line with intent to become a UNESCO Geopark. These initiatives will also incorporate COVID-19-related efforts.
	Venue/accommodation	UNACOM	Small Value Procurement	January to December	GoP	3,000	3,000	0	Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.

Intergovernmental Oceanographic Commission with GAD component									
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	January to December	GoP	85,000	85,000	0	The Intergovernmental Oceanographic Commission promotes international cooperation and coordinates programmes in research, services and capacity building to learn more about the nature and resources of the ocean and coastal areas. The support to IOC involved the conduct of meetings/dialogues with the National Committee on Marine Sciences (NCMS) and other possible partners and participation to local, regional and international IOC-related activities (either virtual or in presentia). UNACOM will also engage women, senior citizens, and the differently-abled in dialogues and meetings to ensure that their needs and concerns will also be acknowledged. UNACOM and the NCMS will support efforts of IOC to promote Decade of Ocean Science for Sustainable Development (2021-2030). UNACOM is also expected to create and produce content for the NCMS website in partnership with the BR site managers, content writers, and creatives. These initiatives will also incorporate COVID-19-related efforts. Consultants/Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Travel expenses (local and international)	UNACOM	Small Value Procurement	May to October	GoP	100,000	100,000	0	
	Professional fee	UNACOM	Highly Technical Consultant	January to December	GoP	420,000	420,000	0	



<b>Conferences/Webinars/Meetings and other activities on Ocean Science</b>									
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	January to December	GoP	20,000	20,000	0	In preparation for the Decade of Ocean Science for Sustainable Development, UNACOM and NCMS will explore the possibility of holding a national conference related to ocean science. Local and international speakers may be invited as deemed appropriate. The Committee can also explore conducting a series of webinars to vigorously promote topics that are aligned with Ocean Science. UNACOM will facilitate consultation meetings with DFA-MOAO, UNIO and Permdel for the planned national conference and/or webinars which the NCMS plans to pursue within the year. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Venue/accommodation	UNACOM	Small Value Procurement	January to December	GoP	10,000	10,000	0	
	Catering/Meals	UNACOM	Small Value Procurement	January to December	GoP	10,000	10,000	0	
	Professional fee	UNACOM	Small Value Procurement	January to December	GoP	250,000	250,000	0	
<b>Other scientific programmes of UNESCO</b>									
	Venue/accommodation	UNACOM	Small Value Procurement	January to December	GoP	5,000	5,000	0	UNACOM will support UNESCO and local initiatives on matters pertaining to S&T policy, water, climate change and open science. such as, but not limited to, Science and Technology Policy Asian Network (STEPAN), Alliance of Megacities for Water and Climate (MAWAC) and Open Science. UNACOM will conduct activities (virtual or in presentia) to support these initiatives such as participating to global, regional and national meetings, organizing group discussions, forge partnerships with other agencies on these areas and publish information materials, among others. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Catering/Meals	UNACOM	Small Value Procurement	January to December	GoP	5,000	5,000	0	

World Heritage (WH) Programme with GAD component									
	Travel expenses (local and international)	UNACOM	Small Value Procurement	February to December	GoP	350,000	350,000	0	UNACOM will participate and organize activities related to the 50th anniversary of the World Heritage Convention. UNACOM will also provide technical support and assistance to existing and tentative sites and properties on the World Heritage List. This entails site visits, organizing workshops, and organizing consultative meetings. More specifically, the target outcome is to timely submit the required documents and information relative to World Heritage Decisions 44 7B.36 and 44 7b. 149 involving the Rice Terraces of the Philippine Cordilleras and the Baroque Churches of the Philippines. Experts and concerned UNACOM personnel will ensure coordination with relevant sites stakeholders for the continuation of crafting SOC reports for sites. Also, research work will be done in collaboration with stakeholders in line with monitoring and troubleshooting functions for UNESCO designated and inscribed sites. In terms of representation, UNACOM will extend its support to the site managers for relevant meetings/fora/capacity building programmes and ensure their participation. In addition to this, UNACOM will ensure Philippine participation to the World Heritage Committee regular meetings, and other pertinent events (virtual and in presentia). In terms of information dissemination, UNACOM shall also produce and distribute promotional materials about the Convention as well as those produced at the site. UNACOM will also ensure that all initiatives will be contextualized in COVID-19 recovery efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Professional Fees	UNACOM	Highly Technical Consultant	July to November	GoP	280,000	280,000	0	
	Venue/accommodation	UNACOM	Small Value Procurement	February, May, August, December	GoP	500,000	500,000	0	
	Catering/Meals	UNACOM	Small Value Procurement	February, May, August, December	GoP	80,000	80,000	0	
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	July, December	GoP	50,000	50,000	0	

Intangible Cultural Heritage (ICH) Programme with GAD component									
	Travel expenses (local and international)	UNACOM	Small Value Procurement	January to December	GoP	230,000	230,000	0	UNACOM will continue supporting priorities, initiatives, and activities of the ICH Programme. The Office will join the NCCA in its consultation and capacity-training activities, continue to provide assistance in exploring and nominating ICH elements and programmes to the ICH Lists. UNACOM will also produce updated ICH briefers and informational materials including on the promotion of the newly inscribed element, School of Living Traditions, as well as those previously inscribed. UNACOM shall also participate in ICH meetings such as the 9th Session of the ICH General Assembly. At the latter part of the year, preparations for the 20th anniversary of the 2003 Convention may also be conducted. Content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Venue/accommodation	UNACOM	Small Value Procurement	May	GoP	5,000	5,000		
	Catering/Meals	UNACOM	Small Value Procurement	May	GoP	5,000	5,000		

UNESCO Creative Cities Network Programme with GAD component									
	Travel expenses (local and international)	UNACOM	Small Value Procurement	January to December	GoP	10,000	10,000	0	UNACOM shall continue its efforts in promoting and institutionalizing creative economy as a foundation to achieve sustainable development in urban areas as initially intensified during the International Year of Creative Economy for Sustainable Development in 2021. With this, it shall continue supporting Baguio and Cebu Creative Cities, having been designated as UNESCO Creative Cities for Crafts and Folk Art, and Design, respectively. Also, UNACOM will host/partner/collaborate for a Creative Cities' Networking Event for the existing and aspiring cities. In particular, it will continue supporting the grassroots-led training-workshops and major festivals, Ibagiw Festival 2022 and Cebu Design Week 2022, and/or related events. It will also support Philippine participation to the Annual Mayor's Conference in Santos, Brazil. It will also facilitate initiatives to help aspiring cities through research and consultation, among other efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Venue/accommodation	UNACOM	Small Value Procurement	June, November	GoP	5,000	5,000	0	
	Catering/Meals	UNACOM	Small Value Procurement	June, November	GoP	5,000	5,000	0	
	Publications/promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	October to November	GoP	70,000	70,000	0	

2005 Convention on the Diversity of Cultural Expressions									
	Venue/accommodation	UNACOM	Small Value Procurement	March, June, September, December	GoP	1,000	1,000	0	In the context of changing administration, UNACOM will continue its efforts to renew the concurrence of government agencies for deliberation of country's accession to the 2005 Convention on the Diversity of Cultural Expressions through liaising/coordinative and information dissemination functions. It will also organize a regional workshop involving other State-Parties of the Convention to inform the stakeholders about the benefits and risks of acceding to the instrument. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Catering/Meals	UNACOM	Small Value Procurement	March, June, September, December	GoP	5,000	5,000	0	
2001 Convention on the Protection of Underwater Cultural Heritage									
	Venue/accommodation	UNACOM	Small Value Procurement	February to December	GoP	1,000	1,000	0	Identified as one of the key priorities of UNESCO's Culture Sector during the 41st General Conference, UNACOM will support consultations and initiatives for the possible accession of the Philippines to the 2001 Convention on Protecting Underwater Cultural Heritage. It will engage and involve possible stakeholders through a regional workshop to inform the Philippines about the benefits and risks of acceding in the said Convention. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Catering/Meals	UNACOM	Small Value Procurement	February to December	GoP	2,000	2,000	0	
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	June and December	GoP	1,000	1,000	0	

2030 Culture Indicators Project									
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	May	GoP	5,000	5,000	0	Launched in 2021, the 2030 Culture Indicators project aims to strengthen evidence-based cultural policy-making in the country and in the world. In supporting NCCA and the City Government of Baguio in hosting the project, UNACOM shall print and distribute its outputs for wider dissemination of information. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.

UNESCO World Conference on Cultural Policies and Sustainable Development – Mondiacult 2022									
	Travel expenses (local and international)	UNACOM	Small Value Procurement	September	GoP	150,000	150,000	0	Identified as a milestone event for recognizing culture as an essential part of sustainable development during the 41st UNESCO General Conference, the UNESCO World Conference on Cultural Policies and Sustainable Development – Mondiacult 2022 will be convened by UNESCO forty years after the first Mondiacult World Conference on Cultural Policies held in Mexico City (Mexico) in 1982, and 24 years after the UNESCO World Conference on Cultural Policies for Development held in Stockholm (Sweden) in 1998. The UNESCO-Mondiacult 2022 World Conference will be hosted from 28 to 30 September 2022 by the Government of Mexico. With this, UNACOM shall ensure Philippines' participation to its main event as well as regional consultations to contribute to the international community's effort to craft a common aspirational roadmap, embarking on a renewed reflection on cultural policies to tackle global challenges and outline immediate and future priorities in order to shape a more robust and resilient cultural sector, fully anchored in sustainable development prospects in line with the vision enshrined in the UN Secretary-General's report Our Common Agenda (September, 2021).
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	December	GoP	5,000	5,000	0	

Management of Social Transformations (MOST) Programme with GAD component									
	Travel expenses (local and international)	UNACOM	Small Value Procurement	November to December	GoP	100,000	100,000	0	UNESCO MOST Programme focuses on building efficient bridges between research, policy and practice, and promotes a culture of evidence-based policy-making. As the only UNESCO programme that fosters and promotes social science research, it is placed in a pivotal position in the overall promotion of UNESCO's goals. In the same manner, UNACOM promotes MOST as its flagship programme for the Social and Human Sciences sector and will continue to tie it up with Gender and Development and Social Inclusion especially with youth, women and indigenous peoples. A study on indigenous peoples/youth/women post-pandemic will be initiated. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.



Meetings and consultations on the draft Recommendation on the Ethics of Artificial Intelligence (AI)									
	Travel expenses (local and international)	UNACOM	Small Value Procurement	May, August, October	GoP	1,000	1,000	0	These meetings and consultations serves as the sole platform in the country to discuss and provide inputs on the very first standard setting instrument that tackles AI. Given the depth and breadth of the impact of AI in almost all facets of human life, UNESCO has embarked on developing a Recommendation on the Ethics of Artificial Intelligence to integrate a strong ethical dimension in the use of technology and AI. It aims to be an instrument that will set forth the guiding principles that will ensure the protection of human rights and the rule of law in a digital age. These initiatives will also incorporate COVID- 19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.

Promotion of the International Convention against Doping in Sports									
	Travel expenses (local and international)	UNACOM	Small Value Procurement	June, August, September, October	GoP	2,000	2,000	0	UNESCO strongly advocate sports as an instrument for development and peace. It is an activity disregards both geographical borders and social differences. It promotes social inclusion and economic development in different geographical, cultural and political contexts. UNESCO, as the United Nations' lead agency for physical education and sport, promotes the educational, cultural and social dimensions of sport and physical education. The organization provides assistance, advisory services and guidance to the Member States wishing to elaborate or strengthen their sports policies. The fight against doping in sport is based on two fundamental principles: the protection of the physical and mental health of athletes, both amateurs and professionals, and the preservation of sport ethics and values. UNESCO is actively involved in the anti- doping fight through its normative work, notably the International Convention against Doping in Sport, as well as through international cooperation, preventive education and capacity building. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	January to December	GoP	5,000	5,000	0	

<b>Support to the Initiatives on Indigenous Peoples</b>									
	Catering/Meals	UNACOM	Small Value Procurement	June	GoP	5,000	5,000	0	UNACOM explore means and mechanism that will strengthen and institutionalized the Free, Prior and Informed Consent (FPIC) in the process of inscribing/enlisting sites and cultural practices in UNESCO. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
<b>Memory of the World (MOW) Programme and Memory of the World Committee for Asia and the Pacific (MOWCAP) with GAD component</b>									
	Travel expenses (local and international)	UNACOM	Small Value Procurement	April, July	GoP	50,000	50,000	0	The MOW Programme lists humanity's invaluable documents, archives and library collections, and helps preserve and protect access to recorded knowledge. UNACOM will participate in various meetings and activities and deliver a country report on the implementation of the MOW Programme in the Philippines. The Office will also reconvene its MOW National Committee and ensure representation of various experts and practitioners in relevant MOW activities, meetings, and conferences at the local, regional, and international levels. The Office will also support interregional collaborations on the Programme. Gender sensitivity will be ensured in the conduct of activities and in the crafting of nominations. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Catering/Meals	UNACOM	Small Value Procurement	January to December	GoP	5,000	5,000	0	
	Venue/accommodation	UNACOM	Small Value Procurement	January to December	GoP	15,000	15,000	0	
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	January to December	GoP	3,000	3,000	0	

<b>International Decade of Indigenous Languages (2022-2032)</b>									
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	August to September	GoP	20,000	20,000	0	The International Decade of Indigenous Languages (2022-2032) aims at ensuring indigenous peoples' right to preserve, revitalize and promote their languages, and mainstreaming linguistic diversity and multilingualism aspects into the sustainable development efforts. In 2022, UNACOM, in collaboration with the Department of Foreign Affairs, and different local and international partners will raise awareness about the Global Plan of Action which highlights the importance of indigenous languages for sustainable development, peace-building and reconciliation in our societies, as well as to mobilize stakeholders and resources around the world to support and promote indigenous languages. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
<b>International Day for Universal Access to Information 2022 Celebration</b>									
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	January to December	GoP	30,000	30,000	0	Recognizing the significance of access to information, the 74th UN General Assembly proclaimed 28 September as the International Day for Universal Access to Information (IDUAI) at the UN level in October 2019. To support the celebration of the IDUAI, UNACOM will implement projects and activities to increase public awareness and strengthen UNESCO's call towards our right and access to information. UNACOM will also promote the celebration through a collaboration with the Freedom of Information - Project Management Office. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.

International Programme for the Development of Communication									
	Publications/promotional, translation, and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	January to December	GoP	1,000	1,000	0	The IPDC aims to mobilize the international community to discuss and promote media development in developing countries. The Programme not only provides support for media projects but also seeks an accord to secure a healthy environment for the growth of free and pluralistic media in developing countries. UNACOM is expected to support various initiatives and activities of the IPDC in line with the Philippine membership to the Intergovernmental Council and Bureau (2021-2025). UNACOM is also expected to participate and represent Philippines in the regular plenary session and extraordinary sessions as may be convened by the Council. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Travel expenses (local and international)	UNACOM	Small Value Procurement	June	GoP	10,000	10,000	0	

Information for All Programme (IFAP) and Media and Information Literacy (MIL) with GAD component									
	Travel expenses (local and international)	UNACOM	Small Value Procurement	January to December	GoP	5,000	5,000	0	The IFAP provides a platform for all the stakeholders in the knowledge societies to participate in international discussions on policy and guidelines for action in the area of access to information and knowledge. To support UNESCO's call towards media and information literacy and access to information amid the COVID-19 pandemic, UNACOM will facilitate consultation meetings and organize awareness-raising seminars among women, senior citizens, differently-abled persons, students, youth organizations and media practitioners. UNACOM will also collaborate with other government agencies, academe, private sector, and UNESCO networks to strengthen campaigns against the rise of misinformation, malinformation, and disinformation during the pandemic.
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	January to December	GoP	5,000	5,000	0	Development/Publication/Dissemination of relevant materials shall be undertaken. These initiatives will also incorporate COVID-19-related efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
<b>Subtotal</b>						<b>5,768,780</b>	<b>5,768,780</b>	<b>0</b>	

**PRINTING AND OTHER PUBLICATIONS**

**UNACOM Annual/Milestone Report Publication 2021**

	Digital Printing and Delivery of Annual Report 2021	UNACOM	Small Value Procurement	June to November	GoP	50,000	50,000	0	UNACOM reports and promotes UNESCO advocacies, programmes, projects and activities through the publication and distribution of the Annual/Milestone Report. Reports have corresponding digital format that are published in the Official Website. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Professional fee	UNACOM	Scientific, Scholarly, or Artistic Work, Exclusive Technology and	June to November	GoP	900,000	900,000	0	
<b>Subtotal</b>						<b>950,000</b>	<b>950,000</b>	<b>0</b>	

**OTHER PROCUREMENT**

	Cloud hosting (web hosting)	UNACOM	Small Value Procurement	January to December	GoP	35,000	35,000	0	
	Zoom Cloud Meetings	UNACOM	Shopping	January to December	GoP	75,000	75,000	0	
	Computer parts, peripherals, and accessories	UNACOM	Shopping	January to December	GoP	80,000	80,000	0	IT repair and maintenance
	Disinfecting and Sanitizing of Office and UNACOM Service Vehicles (Covid-19 pandemic safety measures for Head of Agency/Office and Staff Offices)	UNACOM	Small Value Procurement	January to December	GoP	200,000	200,000	0	
	UNACOM Letterhead, Document Envelope (Vertical), Expanding & Mailing Envelope Printing	UNACOM	Small Value Procurement	January to February	GoP	127,502	127,502	0	Update the Official UNESCO Logo as prescribed by UNESCO Headquarters
	Dry Seal	UNACOM	Small Value	January to February	GoP	5,000	5,000	0	
	UNACOM personnel identification cards	UNACOM	Small Value Procurement	January to February	GoP	3,500	3,500	0	
	UNACOM lanyards	UNACOM	Small Value	January to February	GoP	25,000	25,000	0	
	Canva Pro Application Software	UNACOM	Small Value Procurement	January to December	GoP	15,000	15,000	0	August 2022 to August 2023

Repair and preventive maintenance for Two (2) UNACOM Service Vehicles	UNACOM	Small Value Procurement	January to December	GoP	320,000	320,000	0	
Car battery and Rubber Tires Replacement for two (2) UNACOM Service Cars	UNACOM	Small Value Procurement	January to December	GoP	7,000	7,000	0	
Repair and maintenance of office machinery/equipment	UNACOM	Small Value Procurement	January to December	GoP	60,000	60,000	0	Cleaning of ACU
Adobe licenses	UNACOM	Small Value Procurement	January to December	GoP	60,000	60,000	0	For CY 2022
Photocopier Rental	UNACOM	Small Value Procurement	January to December	GoP	130,000	130,000	0	For CY 2022
Paper/Cd Shredder, heavy duty	UNACOM	Shopping	January to February	GoP	14,900	14,900	0	Proper document disposal and document handling, 1 unit
Philippine and UN Flags, embroidered back to back	UNACOM	Small Value Procurement	January to February	GoP	6,700	6,700	0	
Paper cutter, guillotine type	UNACOM	Shopping	January to February	GoP	5,000	5,000	0	Document handling, 1 unit
Trash bin, 12L capacity, 3-colors per set - one (1) set	UNACOM	Shopping	January to February	GoP	20,000	20,000	0	Support best practices in Waste segregation
Puncher, Heavy duty	UNACOM	Shopping	January to February	GoP	6,165	6,165	0	Document handling, 1 unit
Printer, All-in-one (five units) plus 1 portable printer	UNACOM	Shopping	January to February	GoP	33,000	33,000	0	
					<b>1,228,767</b>	<b>1,228,767</b>	<b>0</b>	
<b>Grand Total</b>					<b>7,947,547</b>	<b>7,947,547</b>	<b>0</b>	

Prepared by:



**MARLON A. DELOS SANTOS**  
BAC Secretariat

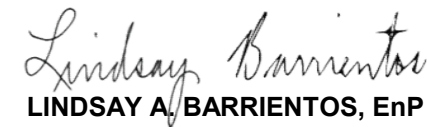
Recommended by:



**GAY ALFRED A. BLANCO**  
BAC Chair

Approved by:

**Officer-in-Charge:**



**LINDSAY A. BARRIENTOS, EnP**  
Head of Procuring Entity