

Republic of the Philippines
UNESCO National Commission of the Philippines
 Department of Foreign Affairs
 Pasay City

CY 2018 SUPPLEMENTAL ANNUAL PROCUREMENT PLAN
 July 2018 to October 2018

	DESCRIPTION	AMOUNT	PROCUREMENT METHOD	RESPONSIBILITY CENTER
Extraordinary and Miscellaneous Expenses				
	Various Extraordinary and Miscellaneous Expenses	₱ 22,457.05	Shopping	UNACOM
	Payment for the 20 sets of UNACOM emergency kits	₱ 60,000.00	Small Value Procurement	UNACOM
Fuel, Oil and Lubricants Expenses				
	Fuel, Oil and Lubricants Expenses	₱ 51,258.59	Shopping	UNACOM
Telephone/Internet expenses				
	Payment for service BizDSL of PH 'National Commission for UNESCO for the period 17 March 2018 to 16 April 2018	₱ 4,480.00	Direct Contract	UNACOM
	Payment for service BizDSL of PH National Commission for UNESCO for the period 17 April 2018 to 16 May 2018	₱ 4,480.00	Direct Contract	UNACOM
	Payment for service BizDSL of PH 'National Commission for UNESCO for the period 17 May 2018 to 16 June 2018	₱ 4,480.00	Direct Contract	UNACOM
	Payment for service BizDSL of PH 'National Commission for UNESCO for the period 17 December 2017 to 16 January 2018	₱ 4,480.00	Direct Contract	UNACOM
	Payment for service BizDSL of PH National Commission for UNESCO for the period 17 January 2018 to 16 February 2018	₱ 4,480.00	Direct Contract	UNACOM
	Payment for service BizDSL of PH 'National Commission for UNESCO for the period 17 February 2018 to 16 March 2018	₱ 4,480.00	Direct Contract	UNACOM
	Payment for telephone service (facsimile) 'PH National Commission for UNESCO for the period up to 30 April 2018	₱ 2,454.28	Direct Contract	UNACOM
	Payment for telephone service (facsimile) 'PH National Commission for UNESCO for the period up to 31 May 2018	₱ 2,366.46	Direct Contract	UNACOM
	Payment for telephone service (facsimile) PH National Commission for UNESCO for the period up to 30 June 2018	₱ 2,265.08	Direct Contract	UNACOM
	Payment for telephone service (facsimile) PH National Commission for UNESCO for the period up to 31 January 2018	₱ 2,126.53	Direct Contract	UNACOM

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	Payment for telephone service (facsimile) 'PH National Commission for UNESCO for the period up to 28 February 2018	₱ 2,906.02	Direct Contract	UNACOM
	Payment for telephone service (facsimile)'PH National Commission for UNESCO for the period up to 31 March 2018	₱ 2,401.86	Direct Contract	UNACOM
	Payment for the service phone for the period of 27 August to 26 September 2018 with account no. 1009216201 and mobile no. 09178512048	2,499.00	Direct Contract	UNACOM
	Payment for the service phone for the period of 27 August to 26 September 2018 with account no. 1009216198 and mobile no. 0917851603	2,499.00	Direct Contract	UNACOM
	Payment for the water allowance for the months of April to July 2018	4,276.80	Direct Contract	UNACOM
	Payment for service BizDSL of PH National Commission for UNESCO for the period 17 September 2018 to 16 October 2018	4,480.00	Direct Contract	UNACOM
	Payment for telephone service (facsimile)'PH National Commission for UNESCO for the period up to 30 September 2018	2,298.46	Direct Contract	UNACOM
Office Supplies Expenses				
	Various Office Supplies Expenses	₱ 17,063.00	Shopping	UNACOM
	Payment for the ink cartridges for the wireless printer deskjet 3835 P. O No. PO-010-2018 UNACOM	₱ 10,000.00	PS-DBM; Shopping	UNACOM
	Payment for the three (3) fire extinguisher powder type 20lbs	₱ 8,640.00	PS-DBM; Shopping	UNACOM
	Payment for the expenses of Mr. Delos Santos on the expense incurred for the purchase of Imaging Drum CE 314A	₱ 4,400.00	PS-DBM; Shopping	UNACOM
	Payment for the 2 units of wireless printers for UNACOM office use	₱ 11,950.00	PS-DBM; Shopping	UNACOM
Semi Expendable Equipment				
	Payment for the one (1) unit of shredder machine for UNACOM Office use	₱ 14,849.75	PS-DBM; Shopping	UNACOM
	Payment for the seventeen (17) pieces of power banks for UNACOM office use	18,615.00	Shopping	UNACOM
	Payment for three (3) units external hard drive (for UNACOM use) P.O 019-2018UNACOM dated 09 October 2018	8,997.00	Shopping	UNACOM
	Payment for two (2) units of TCL Smart Digital TV under P.O 020-2018UNACOM dated 12 October 2018	25,000.00	Shopping	UNACOM
Printing and Publication Expenses				

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	Payment for the printing services for the UNACOM Logo for official use only sticker	₱ 2,500.00	Small Value Procurement	UNACOM
Rent/Lease Expenses				
	Payment for the rental of photocopier based on copies made for the period of 03/23/2018 to 04/25/2018 of machine model BH-361R with S.N. AOR702561	₱ 11,685.80	Small Value Procurement	UNACOM
	Payment for the rental of photocopier based on copies made for the period of 11/03/2017 to 12/04/2017 of machine	₱ 9,520.00	Small Value Procurement	UNACOM
	Payment for the rental of photocopier based on copies made for the period of 12/05/2017 to 12/29/2017 of machine model BH-361R with S.N. AOR702561	₱ 9,520.00	Small Value Procurement	UNACOM
	Payment for the rental of photocopier based on copies made for the period of 12/30/2017 to 02/02/2018 of machine model BH-361R with S.N. AOR702561	₱ 12,855.81	Small Value Procurement	UNACOM
	Payment for the rental of photocopier based on copies made for the period of 02/03/2018 to 03/07/2018 of machine model BH-361R with S.N. AOR702561	₱ 9,520.00	Small Value Procurement	UNACOM
Repairs and maintenance- Transport Equipment				
	Payment for the repair and maintenance of PH NatCom service vehicle Toyota Innova model J DSL MT with Reg. No. SJA 113	₱ 49,524.20	Direct Contract	UNACOM
	Payment for the repair and maintenance of PH NatCom service vehicle Toyota Innova model J DSL MT with Reg. No. YW3388	₱ 4,099.20	Direct Contract	UNACOM
	Payment for the repair and maintenance of PH NatCom service vehicle Toyota Innova with Reg. No. SJA113	₱ 14,483.09	Direct Contract	UNACOM
	Payment for expenses of Mr. Marlon delos Santos for the various expenses in the procurement of office Supplies that are not available at the Procurement Service(PS-DBM)and procurement of car battery and vulcanizing services for UNACOM service car YW3388	9,104.00	Shopping	UNACOM
Representation Expenses				
	Various Representation Expenses	₱ 43,481.73	Shopping	UNACOM
Subscription Expenses				
	Payment for one(1) year subscription 'of Philippine Manila Standard Publishing Inc.for the period of 01/15/2018 to 01/11/2019	₱ 3,837.60	Small Value Procurement	UNACOM

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	Payment for the renewal of one-year subscription of PhilStar newspaper for the period of 7/1/2017 to 7/31/2018	₱ 7,260.00	Small Value Procurement	UNACOM
	Payment for one (1) year subscription of Philippine Daily Inquirer Inc for the period of 02/01/2018 to 02/01/2019	₱ 5,800.00	Small Value Procurement	UNACOM