

UNESCO NATIONAL COMMISSION OF THE PHILIPPINES (UNACOM) Department of Foreign Affairs, Roxas Boulevard, Pasay City Final Annual Procurement Plan for FY 2024									
Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity	Source of Funds	Estimated Budget			Remarks
						Total	MOOE	CO	
TRAINING AND SEMINAR EXPENSES									
Annual Procurement Planning and Cash Programming Activity									
	Venue/Accommodation	UNACOM	Lease of Venue	January, September, December	GoP	360,000	360,000	-	Procurement planning and cash programming sessions were regularly held to map out UNACOM priority programmes, projects, and activities for the entire fiscal year. UNACOM conducted its initial and final APP Planning and Cash Programming Session in January and September, December respectively.
	Travel expenses	UNACOM	Small Value Procurement	January, September, December	GoP	50,000	50,000	-	
Learning Session on UNESCO Programmes, Projects, and Activities with Commission on Audit									
	Catering/Meals	UNACOM	Small Value Procurement	February, March	GoP	26,000	26,000	-	The learning session intended to reorient UNACOM partners such as the Commission on Audit of its new thrusts, priorities, and new UNESCO designation and inscriptions in the Philippines.
Meetings, Executive Board Sessions, International Conferences, Monitoring Activities, and Capacity-Building Programmes involving UNESCO and its Regional Offices, National Commissions/and Meetings for UNESCO-Inscribed/Designated Sites									
	Travel expenses	UNACOM	Direct Retail Purchase / Small Value Procurement	March to December	GoP	600,000	600,000	-	Meetings, fellowships, workshops, and capacity building activities that take SDGs into consideration were carried out among National Commissions to contribute to the effective functioning of UNESCO. This is a regular support of NatComs to UNESCO in implementing the mandates of UNESCO, while providing forum for the exchange of ideas among NatComs through regional and international meetings, and UNESCO Executive Board Sessions. UNACOM also participated in various capacity buildings and meetings for its UNESCO-designated and inscribed sites/lists. UNACOM participated and actively contributed, and took on responsibility in ad hoc bodies created during Meetings of NatComs for UNESCO. Researchers, writers, content proofreaders/editors, project implementers, resource persons, were expected to contribute to the success of this endeavor.

Government-led capacity building programmes									
	Travel expenses (local)	UNACOM	Small Value Procurement	February to December	GoP	100,000	100,000	-	UNACOM also participated and supported various government-led capacity building programmes and training workshops to receive real-time updates from oversight agencies such as COA, DBM, CSC, GSIS, PAG-IBIG, PHILHEALTH and others pertaining to Budget and Finance, Procurement Process, Records Management, Personnel Benefits, etc.
Government Procurement Training									
	Venue/accommodation	UNACOM	Lease of venue	January, November	GoP	50,000	50,000	-	UNACOM regularly holds a Government Procurement Training to build capacities of its Secretariat and the Members of the Bids and Awards Committee in ensuring timely and efficient implementation of the Office's programmes and projects according to the updated provisions of RA 9184 or the Procurement Law. UNACOM tapped a Resource Speaker from the pool of GPPB-accredited experts and speakers to facilitate the training.
Protocol and Social Graces Training									
	Venue/accommodation	UNACOM	Lease of venue	July	GoP	270,000	270,000	-	This training was held to equip the team with essential skills to enhance professional interactions, uphold cultural sensitivity, and maintain decorum across diverse social and professional contexts given the upcoming international commitments of UNACOM in the succeeding years. Resource person/protocol expert was engaged to contribute to the success of this endeavor.
Support to Programmes and Projects of the Department of Foreign Affairs									
	Catering/Meals	UNACOM	Small Value Procurement	May, August, December	GoP	100,000	100,000	-	As an attached agency of the DFA, UNACOM provided support and participated in relevant engagements and nation-building as well as sustainable development programmes and projects of the Department. In 2024, UNACOM supported the Buwan ng Wika celebration in partnership with DFA-OCD as well as the hosting of the December huddle. Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor.

Civil Service Commission Anniversary Activities									
	UNACOM Athletic Wear	UNACOM	Small Value Procurement	September	GoP	26,250	26,250	-	In line with the Civil Service Commission's Anniversary celebration every month of September, UNACOM participated and supported CSC's government-wide activities in line with the Commission's thrust of promoting wellness among its personnel amidst the pandemic. Collaborations with experts or resource persons to come up with a design that will feature and promote UNESCO-inscribed sites were also initiated, subject to government rules and procedures.
Participation and support to National Coordinating Body of Clubs for UNESCO's programmes and projects									
	Catering/Meals	UNACOM	Small Value Procurement	February, March, April, December	GoP	50,000	50,000	-	The Clubs for UNESCO is a global, civil society movement of students, professionals and non-governmental organizations that support UNESCO at the grassroots level. UNACOM accredits Clubs for UNESCO members and encourage them to be avenues for youth mentoring and peer dialogues in relation to UNESCO's work. National Coordinating Body of UNESCO Clubs in the Philippines (NCBCUP) and UNACOM both pursued the promotion and mainstreaming of GAD and lifelong learning given the prioritization of UNESCO on Gender Equality and Lifelong Learning. UNACOM supported annual NCBCUP activities, events, projects, and advocacies such as newsletters, planning sessions to ensure its alignment to the UNESCO's priority areas and the International Annual Assembly of Youth for UNESCO where UNESCO programmes and projects were cascaded to all its members. Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor.
	Venue/accommodation	UNACOM	Lease of Venue	February, March, April, December	GoP	415,000	415,000	-	
	Travel expenses	UNACOM	Direct Retail Purchase / Small Value Procurement	February, March, April, December	GoP	250,000	250,000	-	
	Newsletter and promotional, information materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	February, March, April, December	GoP	50,000	50,000	-	

Launching of the National Registry of ASPNet Member-Schools in the Philippines									
	Catering/Meals	UNACOM	Small Value Procurement	July	GoP	10,000	10,000	-	ASPNet is a UNESCO-accredited global network of more than 10,000 educational institutions in 181 countries with 40 member schools in the Philippines. ASPNet schools serve as international laboratories for experimenting and validating educational materials developed by UNESCO and partners. In 2024, UNACOM launched a National Registry of ASPNet Member Schools in the Philippines for easier mobilization of and support to focal points and members. ASPNet related activities and production and distribution of promotion materials will be pursued at the national and regional level. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
	Travel expenses	UNACOM	Small Value Procurement	July	GoP	10,000	10,000	-	
World Heritage Programme Training and Evaluation of Nomination Dossiers and State of Conversation Reports									
	Catering/Meals	UNACOM	Small Value Procurement	February to December	GoP	100,000	100,000	-	This project is under Technical assistance, training, and capacity building for UNESCO-related dossier preparatory and finalization activities intended to benefit the aspiring municipalities, cities, and provinces especially communities to hone their capacities to to start and/or continue their efforts towards nomination, recognition, and sustaining the branding. While the work is regarded as interagency and whole-of-community approach, UNACOM, together with partner institutions, tapped trainors, resource persons, workshop facilitators and speakers to augment the varying levels of resources and capacities of the agencies involved and of the proponents because of its mandate to advance UNESCO programmes in the country, and promote the country in UNESCO's thrusts. Meanwhile, UNACOM also has undertaken an archaeological study of Mayon Volcano Natural Park as an aspiring WH site. Currently, there are 1,223 inscribed properties around the world and only six of them are in the Philippines. Meanwhile, the country's Tentative List is composed of 25 sites (both natural and cultural or mixed) which was recently updated in 2024. A collaboration with World Heritage Centre was deemed helpful to strategize nominations and share knowledge and best practices in World Heritage management.
	Venue/accommodation	UNACOM	Lease of Venue	February to December	GoP	100,000	100,000	-	
	Travel expenses	UNACOM	Direct Retail Purchase / Small Value Procurement	February to December	GoP	350,000	350,000	-	
	Archaeological Investigation at Cagsawa Ruins and Budiao Sites for the nomination of Mayon Volcano Cultural Landscape as a World Heritage property	UNACOM	Agency to Agency	October to December	GoP	500,000	500,000	-	
	Professional fees	UNACOM	Highly Technical Consultant	February to December	GoP	800,000	800,000	-	

Knowledge Sharing and Exchange on UNESCO Man and the Biosphere Programme									
	Professional fees	UNACOM	Highly Technical Consultant	February to December	GoP	200,000	200,000	-	This project is under Technical assistance, training, and capacity building for UNESCO-related dossier preparatory and finalization activities intended to benefit the aspiring municipalities, cities, and provinces especially communities to hone their capacities to start and/or continue their efforts towards nomination, recognition, and sustaining the branding. While the work is regarded as interagency and whole-of-community approach, UNACOM, together with partner institutions, tapped trainers, resource persons, workshop facilitators and speakers to augment the varying levels of resources and capacities of the agencies involved and of the proponents because of its mandate to advance UNESCO programmes in the country, and promote the country in UNESCO's thrusts. At present, there are 738 biosphere reserves in 134 countries, including three from the Philippines: Puerto Galera Biosphere Reserve (designated in 1977), Palawan Biosphere Reserve (designated in 1990) and Albay Biosphere Reserve (designated in 2016). Other aspiring sites in the country are Apayao Province, Mt. Isarog National Park (Camarines Sur), Bataan National Park (Bataan), and Sierra Madre Range (Isabela).
Learning Session for UNESCO Creative Cities									
	Catering/Meals	UNACOM	Small Value Procurement	February to December	GoP	10,000	10,000	-	This project is under Technical assistance, training, and capacity building for UNESCO-related dossier preparatory and finalization activities intended to benefit the aspiring municipalities, cities, and provinces especially communities to hone their capacities to start and/or continue their efforts towards nomination, recognition, and sustaining the branding. While the work is regarded as interagency and whole-of-community approach, UNACOM, together with partner institutions such as the DTI-CIG and NCCA, trainers, resource persons, workshop facilitators and speakers, is expected to augment the varying levels of resources and capacities of the agencies involved and of the proponents because of its mandate to advance UCCN programme, and promote the country in UNESCO's thrusts. To date, there are three Creative Cities in the Philippines namely: Baguio for Crafts and Folk Art, Cebu for Design, and Iloilo for Gastronomy. In 2024, UNACOM sustained its support to grassroots-led creative festivals of the said cities, as well as facilitated assistance for aspiring creative cities which will vie for the 2025 Call.
	Venue/accommodation	UNACOM	Lease of Venue	February to December	GoP	10,000	10,000	-	
	Travel expenses	UNACOM	Direct Retail Purchase / Small Value Procurement	February to December	GoP	100,000	100,000	-	

Roadshow for UNESCO Memory of the World Programme									
	Catering/Meals	UNACOM	Small Value Procurement	February to December	GoP	100,000	100,000	-	This project is under Technical assistance, training, and capacity building for UNESCO-related dossier preparatory and finalization activities intended to benefit the aspiring municipalities, cities, and provinces especially communities who will hone their capacities to to start and/or continue their efforts towards nomination, recognition, and sustaining the branding. While the work is regarded as interagency and whole-of-community approach, UNACOM, together with partner institutions, tapped trainers, resource persons, workshop facilitators and speakers to augment the varying levels of resources and capacities of the agencies involved and of the proponents because of its mandate to advance UNESCO programmes in the country, and promote the country in UNESCO's thrusts. Following the recent announcement of UNESCO for the 2024 Cycle of the Memory of the World Committee for Asia and the Pacific (MOWCAP) Regional and International Registers, UNACOM ramped up its efforts and explore the following to raise awareness about the programme and inspire applications/nominations for the ongoing and upcoming cycles through roadshows and learning sessions.
	Venue/accommodation	UNACOM	Lease of Venue	February to December	GoP	150,000	150,000	-	
	Travel expenses	UNACOM	Direct Retail Purchase / Small Value Procurement	February to December	GoP	300,000	300,000	-	
	Research, promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	February to December	GoP	50,000	50,000		
	Professional fees	UNACOM	Highly Technical Consultant	February to December	GoP	300,000	300,000	-	
Learning Session on UNESCO Global Network of Learning Cities and Education for Sustainable Development									
	Catering/Meals	UNACOM	Small Value Procurement	February to December	GoP	50,000	50,000	-	This project is under Technical assistance, training, and capacity building for UNESCO-related dossier preparatory and finalization activities intended to benefit the aspiring municipalities, cities, and provinces especially communities to hone their capacities to to start and/or continue their efforts towards nomination, recognition, and sustaining the branding. While the work is regarded as interagency and whole-of-community approach, UNACOM, together with partner institutions, tapped trainers, resource persons, workshop facilitators and speakers to augment the varying levels of resources and capacities of the agencies involved and of the proponents because of its mandate to advance UNESCO programmes in the country, and promote the country in UNESCO's thrusts. Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor.
	Venue/accommodation	UNACOM	Lease of Venue	February to December	GoP	750,000	750,000	-	
	Travel expenses	UNACOM	Direct Retail Purchase / Small Value Procurement	February to December	GoP	100,000	100,000	-	

Promotion of UNESCO programmes in the National Convention of the Philippine Institute of Environmental Planners									
	Catering/Meals	UNACOM	Small Value Procurement	November	GoP	250,000	250,000	-	UNACOM participated and provided support to the National Convention of the Philippine Institute of Environmental Planners as a way to promote, and generate more interests from field experts in identifying, nominating, and managing UNESCO-designated natural sites. Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor.
Exhibition to promote new UNESCO Designations and Inscriptions in the Philippines at the UNESCO Headquarters in Paris									
	Development, production, freight, curation and installation of exhibit materials	UNACOM	Agency to Agency	June to November	GoP	2,000,000	2,000,000	-	As part of soft power, UNACOM and the DFA-Permanent Delegate to UNESCO, in coordination with the Office of Senator Loren Legarda, the DFA Cultural Diplomacy Unit, concerned national government agencies, including the National Commission on Culture and the Arts (NCCA) and National Museum (NM), and selected designated/inscribed site in the Philippines implemented the Exhibit project in UNESCO Headquarters, Paris in October and November 2024 to promoting the Aklan Piña Handloom Weaving. Apart from soft power, it aims to benefit the province of Aklan in its new designation which is expected to spur socio-economic growth and draw not just tourists but also heritage experts, creatives, researchers, and potential sustainable development partners from all over the world. The exhibition on UNESCO-inscribed and designated sites in the Philippines involved tapping of researchers, writers, content proofreaders/editors, multi-media artists, video documenters, project implementers, and resource persons.

Research with video documentary on Climate Change Impact on UNESCO-Inscribed and Designated Sites in the Philippines									
	Research, promotional and informational materials (printing, distribution, and promotion)	UNACOM	Agency to Agency/ Highly Technical Consultant/Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	April to December	GoP	2,000,000	2,000,000	-	UNACOM has undertaken a research project (with paper and video documentary) to assess the impact of climate change and promote UNESCO-designated/inscribed sites in the Philippines which intends to feed into policy recommendations and strategic project design and implementation. This project aimed to benefit the country as a whole as it seeks to determine ways to more effectively manage and conserve its heritage and protected sites. The communities within designated sites will also benefit from this study and documentary that will not only raise awareness on the impact of climate change but will also draw support from those who wish to contribute to the sustainable management of UNESCO designated and inscribed sites in the Philippines. Wide reach through social media platforms is expected as short promotional/awareness-raising video clips was also produced. The research with video documentary on climate change impact on UNESCO-inscribed and designated sites in the Philippines involved tapping of researchers, writers, content proofreaders/editors, multi-media artists, video documenters, project implementers and resource persons
Research on Philippine Allocation and Resources for Marine Science and Awareness Raising Activities of the Decade of Ocean Science									
	Venue/accommodation for the Philippine Ocean Decade Initiatives Expo	UNACOM	Agency to Agency	August to December	GoP	1,650,000	1,650,000	-	UNACOM contributed to the Philippine commitment to promote the Decade of Ocean Science to support efforts to reverse the cycle of decline in ocean health and create improved conditions for sustainable development of the ocean, seas, and coasts. Findings will be submitted to concerned agencies, legislators and advocates to feed into policy making and sustainable development planning. UNACOM engaged highly technical consultant and researchers to: Conduct a research on the current capacity of the Philippine government in ocean science, identifying relevant national and private institutions and corresponding budgetary allocations to recognize the gaps in marine governance; Produce a research paper for submission to relevant bodies as input to policy formulation and information and education campaign material to be used for awareness raising campaign on Ocean Decade; Conduct national conference and workshops to present research findings towards raising awareness and mobilizing stakeholders to formulate recommendations for the improvement of marine governance in the country; Undertake a baseline study of the level of understanding of Filipinos have of ocean literacy; and Develop a conference website for Ocean Decade and recalibrate the NCMS website. Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor.
	Creative advocacy development, events management, execution, and documentation for the Philippine Ocean Decade	UNACOM	Direct Retail Purchase / Small Value Procurement	August to September	GoP	280,000	280,000	-	
	Promotional and informational materials (printing, distribution, and promotion) for the Philippine Ocean Decade Initiatives Expo	UNACOM	Small Value Procurement	August to September	GoP	153,000	153,000	-	
	AI-Powered Ocean Literacy Research Study	UNACOM	Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	October to December	GoP	750,000	750,000	-	
	Study on the State of Philippine Support to Ocean Science and Establishment of Online Repository of Related Studies and Website Development	UNACOM	Highly Technical Consultant	September to December	GoP	940,000	940,000	-	

Intensive Assessment on documentation of the Caves and Karst Complex of the Puerto Princesa Subterranean River National Park									
	Training on Caves and Karst Identification and Documentation and CIS Mapping	UNACOM	Agency to Agency	June to December	GoP	1,850,000	1,850,000	-	This project was implemented by the City Government of Puerto Princesa - PPSRNP Management Office, in partnership with UNACOM. The PPSRNP is a karst landscape with limestone outcrops along the coasts and inland. While over 35 kilometers of the cave system have been mapped over the years by multi-teams of foreign and Filipino cavers, there are still many unexplored and unmapped passages. At present, the caves and karst biodiversity of the PPSRNP is slightly left behind in terms of inventory and documentation due to the lack of funding. The funding was dedicated to training, research, publication, and procurement of necessary equipment for updating the inventory of the site, including a new species of scorpion Chaerilus agnellivanniorum and a new species of spider from the genus Heteropoda. It also supported the organization of the 2024 Subaraw Festival.
	Actual caves and karst exploration, identification, assessment and documentation								
	Communication, Education and Public Awareness								
	Monitoring and Evaluation								
	Training Kits and other materials (including shirts/gears), and rental/acquisition of necessary equipment								
	Travel expenses	UNACOM	Direct Retail Purchase / Small Value Procurement	April to December	GoP	150,000	150,000	-	
Camp site and trail development of Mt. Hamiguitan Range and Wildlife Sanctuary									
	Development and production of education and Information materials about the site's outstanding universal value, World Heritage markers along the trail, campsite enhancement and trail repairs	UNACOM	Agency to Agency	June to December	GoP	2,000,000	2,000,000	-	UNACOM and the Davao Oriental State University have undertaken a study and produce information, education, and communication materials that will help promote the site's outstanding universal value to the public. Moreover, World heritage markers along the trail were produced and installed to increase the visibility of World Heritage within the site, apart from developing the trail and camp sites to further protect flora and fauna of the site. A training-workshop on heritage management for bantay gubat and tourist guides was also implemented. Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor.
	Training-Workshop for Bantay-Gubat								
	Equipment and other materials								
	Publication								
Development, production, installation and updating of markers for the UNESCO-designated sites and host communities									
	Consultation Meetings	UNACOM	Agency to Agency	April to December	GoP	500,000	500,000	-	UNACOM installed and fabricated World Heritage markers for selected UNESCO-inscribed sites which will include site visits and related studies. Likewise, UNACOM partnered with agencies for other UNESCO-designated markers (Puerto Galera, Albay, and Palawan). Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor.
	Fabrication of Markers								
	Installation of Markers								
	Travel expenses	UNACOM	Direct Retail Purchase / Small Value Procurement	April to December	GoP	150,000	150,000	-	

Development of local heritage codes of the Rice Terraces of the Philippine Cordilleras (RTPC)									
	Community consultations, Information and Education materials about World Heritage, Terminal report of the Ifugao Midterm Masterplan	UNACOM	Agency-to-Agency	March to December	GoP	1,466,700	1,466,700	-	UNACOM partnered with the Ifugao State University for the development of local heritage codes for the Rice Terraces of the Philippine Cordilleras which is imperative to safeguard and sustain this remarkable cultural landscape. Through community consultations, the heritage codes was produced to empower local communities in heritage management. Local stakeholders, mainly indigenous communities, play a single most essential role in the preservation, conservation, and sustainable development of the terraces. Their traditional knowledge, practices, and deep cultural connections to the terraces make them invaluable custodians. By involving them in the decision-making processes and management strategies, these codes ensure that the people who have lived alongside these terraces for generations, have a voice and a stake in their future. Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor. A local-based expert was also engaged to ensure rapport with the communities, and the appropriateness of the training module and other materials, among others.
	Consultancy for the Capacity-Building and Awareness Raising on World Heritage Programme for the Rice Terraces of the Philippine Cordilleras' Rights- and Stakeholders, and Partners	UNACOM	Highly Technical Consultant	April to December	GoP	280,000	280,000	-	
Capacity-building on the integration of GAD in the development and implementation of UNACOM projects and programmes (Organization-based)									
	Catering/Meals	UNACOM	Small Value Procurement	February, September	GoP	200,000	200,000	-	UNACOM conducted a series of capacity building sessions to develop the personnel's knowledge and skills in mainstreaming GAD into UNACOM programmes and projects.
	Venue/accommodation	UNACOM	Lease of Venue	February, September	GoP	190,000	190,000	-	These were undertaken to develop knowledge and skills in integrating GAD in UNACOM's technical and administrative operation and work-flow. In 2024, UNACOM conducted a community consultation with women and youth groups in a UNESCO-designated site. Given UNACOM's limited knowledge on the matter, a speaker/expert was intended to be requested from the Philippine Commission on Women's (PCW) or from the Local Government who would also be tasked to create a training design
	Travel expenses	UNACOM	Direct Retail Purchase / Small Value Procurement	February, September	GoP	200,000	200,000	-	
Geronimo T. Pecson Women's Forum									
	Catering/meals	UNACOM	Small Value Procurement	March	GoP	100,000	100,000	-	UNACOM held the annual Geronimo T. Pecson Women's Forum in partnership with DFA-OCD to provide a platform for women to discuss and share their thoughts and perspectives on critical issues of society that affects women and those of other marginalized sectors of society, and to contribute in the enrichment of the discourse and knowledge exchange on matters concerning women and other disenfranchised segment of our population with the purpose of informing policy development and implementation. Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor.
	Venue/accommodation	UNACOM	Lease of Venue	March	GoP	150,000	150,000	-	
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	March	GoP	50,000	50,000	-	

Community consultations engaging women, senior citizens and youth									
	Catering/meals	UNACOM	Small Value Procurement	March	GoP	50,000	50,000	-	UNACOM has undertaken community consultations engaging women, senior citizens and youth to provide a platform for women to share ideas and perspectives on how to develop and implement programs and sustainable practices aimed at protecting, preserving UNESCO-designated sites in the Philippines. In 2024, UNACOM conducted consultations in Iloilo Creative City of Gastronomy to ascertain the impact and benefits of the recent designation to the communities, most especially among women, senior citizens and youth. Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor.
	Venue/accommodation	UNACOM	Lease of Venue	February to December	GoP	50,000	50,000	-	
Dissemination of Anti-VAWC posters and infographics among our UNESCO Clubs and accredited members of the UNESCO									
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	February to December	GoP	8,000	8,000	-	UNACOM drummed up its mainstreaming effort for Anti-VAWC through dissemination of posters and infographics from PCW as well as from relevant agencies.
Sustainable Development Goal (SDG) 4 programmes and projects									
	Venue/accommodation	UNACOM	Lease of Venue	February to December	GoP	395,000	395,000	-	UNACOM coordinated and monitored initiatives of the Philippine trifocal education agencies (DepEd, CHED and TESDA) and other partners from private and public sectors in developing national indicators for Sustainable Development Goals Nos. 4 and 5. Given these, UNACOM participated, contributed inputs, and facilitated representation of concerned focal persons and officials to related fora and meetings. UNACOM provided inputs and recommendations to various consultation sessions in line with the current challenges confronting the education sector. In 2024, UNACOM also strengthened its promotion of education-related international days observance. It also organized roadshows in partnership with trifocal education agencies. Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor.
	Travel expenses	UNACOM	Direct Retail Purchase / Small Value Procurement	February to December	GoP	150,000	150,000	-	

Education for Sustainable Development (ESD) and Global Citizenship Education programmes and projects									
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	February to December	GoP	100,000	100,000	-	Recognizing the increasing importance of ESD after the adoption of SDGs, UNACOM aligns with UNESCO in scaling up the promotion of the programme and mainstreaming gender in all levels of education. UNACOM will participate, contribute inputs, and facilitate representation of concerned focal persons and officials to related fora and meetings. In 2024, UNACOM is expected to provide support to the ESD Education Network Meeting. Meanwhile, UNACOM will continue to participate in and implement the Education for Sustainable Development and Global Citizenship Education programmes and projects. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
Futures of Education/Transforming Education initiatives									
	Travel expenses	UNACOM	Direct Retail Purchase / Small Value Procurement	February to December	GoP	150,000	150,000	-	UNACOM engaged with local and international partners to fortify Philippine efforts to support and promote Futures of Education / Transforming Education. Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor.
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	September	GoP	2,000	2,000	-	
Support to Learning City related initiatives and Lifelong Learning and Mainstreaming Programmes and Projects and Futures of Education									
	Catering/Meals	UNACOM	Small Value Procurement	May, June, July	GoP	800,000	800,000	-	UNACOM is expected to support the operationalization of lifelong learning in the Philippines through policy and re-orientation of existing education programmes on various aspects of lifelong learning. UNACOM pursued mainstreaming of lifelong learning in the Philippines as well as developing and implementing initiatives including learning cities initiatives that promote the acquisition of foundational skills and lifelong learning opportunities for Filipino youth and adults. UNACOM also promoted available learning opportunities outside of formal education. The Office also facilitated representation in various meetings and capacity building workshops locally and internationally. Meanwhile, UNACOM also provided support to the Rrgional Conference on Educational Planning in Asia Pacific in partnership with SEAMEO. UNACOM also extended its support to the promotion of Balanga Learning City, as well the Legazpi Learning City, the second UNESCO-recognized learning city in the Philippines. Further, UNACOM also engaged relevant government agencies, universities, ASPNet, and SLTs to nominate more UNESCO Learning Cities in the Philippines. Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor.
	Venue/accommodation	UNACOM	Lease of venue	May, June, July	GoP	80,000	80,000	-	
	Travel expenses	UNACOM	Direct Retail Purchase / Small Value Procurement	May, June, July	GoP	200,000	200,000	-	

Man and Biosphere (MAB) Programme									
	Catering/Meals	UNACOM	Small Value Procurement	May, November	GoP	300,000	300,000	-	The MAB Programme is an intergovernmental scientific programme of UNESCO aiming to improve the relationships between people and their environment. Given this, UNACOM spearheaded support to the development of new nomination dossiers and revision, updating, and printing of existing dossiers, site visits and consultation meetings to existing and aspiring BRs with the senior citizens, women, and differently-abled members of the communities, creation of MAB Youth Networks, capacity building sessions and awareness-raising seminars through publications and information and education campaign. UNACOM also drummed up the promotion for the newly-inscribed BR, the yApayao BR in partnership with PhilBRNet. UNACOM also supported the celebration of the International Day for BRs and the implementation of International Biodiversity Conferences in partnership with the aspiring and existing BRs. UNACOM also facilitated Philippine representation to various national, regional, and international meetings and conferences on the MAB Programme. Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor.
	Venue/accommodation	UNACOM	Lease of venue	May, November	GoP	300,000	300,000	-	
	Travel expenses	UNACOM	Direct Retail Purchase / Small Value Procurement	May, November	GoP	500,000	500,000	-	
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	May, November	GoP	100,000	100,000	-	
UNESCO Global Geoparks Programme									
	Catering/Meals	UNACOM	Small Value Procurement	October	GoP	50,000	50,000	-	UNACOM highlights the need to protect our geological heritage through engagement with local communities. Specifically, Geoparks engage in awareness raising and develops strategies to mitigate geohazards such as volcanic eruption, earthquakes and tsunamis. In this view, UNACOM coordinated and invited various interested parties to pursue or commit to nominating sites that are deemed with high potential given the guidelines for Geoparks. UNACOM also drummed up the promotion and awareness raising efforts for Bohol Island Geopark. Meanwhile, UNACOM also supported the creation of a National Geopark Committee and its regular meetings and activities. UNACOM also participated in capacity building programmes and regional trainings for the programme. Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor.
	Venue/accommodation	UNACOM	Lease of venue	October	GoP	50,000	50,000	-	
	Travel expenses	UNACOM	Direct Retail Purchase / Small Value Procurement	October	GoP	50,000	50,000	-	

Intergovernmental Oceanographic Commission and National Committee on Marine Sciences									
	Catering/Meals	UNACOM	Small Value Procurement	May, June	GoP	100,000	100,000	-	The Intergovernmental Oceanographic Commission promotes international cooperation and coordinates programmes in research, services and capacity building to learn more about the nature and resources of the ocean and coastal areas. The support to IOC involved the conduct of meetings/dialogues with the National Committee on Marine Sciences (NCMS) and participation to local and international IOC-related activities such as the National Month of the Oceans spearheaded by DENR. UNACOM and the NCMS supported the efforts of IOC to promote Decade of Ocean Science for Sustainable Development (2021-2030). Consultants/Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor.
	Venue/accommodation	UNACOM	Lease of venue	May, June	GoP	100,000	100,000	-	
	Travel expenses	UNACOM	Direct Retail Purchase / Small Value Procurement	June	GoP	400,000	400,000	-	
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	June	GoP	100,000	100,000	-	
	Professional fees	UNACOM	Highly Technical Consultant / Scientific Scholarly or Artistic Work, Exclusive Technology and Media Services	February to December	GoP	840,000	840,000	-	
World Heritage (WH) Programme									
	Catering/Meals	UNACOM	Small Value Procurement	February to December	GoP	100,000	100,000	-	UNACOM participated and organized activities related to promotion and implementation of the World Heritage Convention. UNACOM also provided technical support and assistance to existing and tentative sites and properties on the World Heritage List. This entailed site visits, organizing workshops, and organizing consultative meetings. The target outcome was to update the Philippine World Heritage Tentative List and strategize their nominations. Experts and concerned UNACOM personnel ensured coordination with relevant sites stakeholders for the continuation of crafting SOC reports for sites. Also, research work was done in collaboration with stakeholders in line with monitoring and troubleshooting functions for UNESCO-designated and inscribed sites. In terms of representation, UNACOM extended its support to the site managers for relevant meetings/fora/capacity building programmes and ensure their participation. In addition to this, UNACOM ensured Philippine participation to the World Heritage Committee regular meetings, and other pertinent events such as Training-Workshops led by UNESCO and its regional offices and networks. In November, UNACOM participated in the World Heritage Meeting between Africa and the Philippines. Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor.
	Venue/accommodation	UNACOM	Lease of venue	February to December	GoP	100,000	100,000	-	
	Travel expenses	UNACOM	Direct Retail Purchase / Small Value Procurement	February to December	GoP	200,000	200,000	-	

Intangible Cultural Heritage (ICH) Programme									
	Catering/Meals	UNACOM	Small Value Procurement	July	GoP	5,000	5,000	-	UNACOM continued to support priorities, initiatives, and activities of the ICH Programme. The Office joined the NCCA in its consultation and capacity-training activities, continue to provide support to the widespread promotion of the recently-inscribed Pina weaving in the Representative List as well as explore other elements to be included in the 2003 Convention. Meanwhile, UNACOM participated in the 19th session of the Intergovernmental Committee for the Safeguarding of the ICH in Paraguay in December. UNACOM also promoted the School of Living Traditions, as well as those previously inscribed. Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor.
	Venue/accommodation	UNACOM	Lease of venue	July	GoP	5,000	5,000	-	
	Travel expenses	UNACOM	Direct Retail Purchase / Small Value Procurement	July	GoP	150,000	150,000	-	
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	July	GoP	50,000	50,000	-	
UNESCO Creative Cities Network Programme									
	Catering/meals	UNACOM	Small Value Procurement	January, February, October, November	GoP	50,000	50,000	-	UNACOM continued mainstreaming UNESCO Creative Cities Network (UCCN) in the country and continued its support to Philippine cities that are members of the UNESCO Creative Cities Network, namely Baguio, Cebu, and Iloilo. UNACOM launched a Call for Aspiring Creative Cities for the 2025 Nomination. Moreover, it ensured the facilitation of assistance and augmentation of resources of partner agencies such as the DTI-CIG, NCCA, LCP, and local-based champions and organizations. UNACOM also participated in the World Ikat Symposium in Baguio City. Further, it supported the Philippine participation to the Annual Mayor's Conference, and also facilitated initiatives to help aspiring cities through research and consultation, among other efforts. Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor.
	Venue/accommodation	UNACOM	Lease of Venue	January, February, October, November	GoP	50,000	50,000	-	
	Travel expenses	UNACOM	Direct Retail Purchase / Small Value Procurement	January, February, October, November	GoP	100,000	100,000	-	
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	January, February, October, November	GoP	10,000	10,000	-	
2001 Convention on the Protection of Underwater Cultural Heritage									
	Catering/Meals	UNACOM	Small Value Procurement	September	GoP	10,000	10,000	-	Identified as one of the key priorities of UNESCO's Culture Sector, UNACOM supported consultations and initiatives for the possible accession of the Philippines to the 2001 Convention on Protecting Underwater Cultural Heritage. It engaged and involved stakeholders through a national and international sessions and workshop to inform the Philippines about the benefits and risks of acceding in the said Convention. Researchers, writers, content proofreaders/editors, project implementers, resource persons contributed to the success of this endeavor.
	Venue/accommodation	UNACOM	Lease of Venue	September	GoP	10,000	10,000	-	
	Travel expenses	UNACOM	Small Value Procurement	September	GoP	10,000	10,000	-	

Meetings and consultations on the draft Recommendation on the Ethics of Artificial Intelligence (AI)									
	Catering/Meals	UNACOM	Small Value Procurement	July	GoP	5,000	5,000	-	These meetings and consultations served as the sole platform in the country to discuss and provide inputs on the very first standard setting instrument that tackles AI. Given the depth and breadth of the impact of AI in almost all facets of human life, UNESCO has embarked on developing a Recommendation on the Ethics of Artificial Intelligence to integrate a strong ethical dimension in the use of technology and AI. It aimed to be an instrument that will set forth the guiding principles that ensured the protection of human rights and the rule of law in a digital age. UNACOM conducted meetings in order to formulate recommendations & projects that integrate strong ethical dimension in the use of technology and AI. Researchers, writers, content proofreaders/editors, project implementers, resource persons were expected to contribute to the success of this endeavor.
	Venue/accommodation	UNACOM	Lease of Venue	July	GoP	5,000	5,000	-	
Promotion of the International Convention against Doping in Sports									
	Catering/Meals	UNACOM	Small Value Procurement	July	GoP	5,000	5,000	-	UNESCO strongly advocate sports as an instrument for development and peace. It is an activity disregards both geographical borders and social differences. It promotes social inclusion and economic development in different geographical, cultural and political contexts. UNACOM continued to facilitate and promote projects that support the Philippines' compliance with its obligation as state-party to the International Convention against Doping in Sports. Researchers, writers, content proofreaders/editors, project implementers, resource persons were expected to contribute to the success of this endeavor.
	Venue/accommodation	UNACOM	Lease of Venue	July	GoP	5,000	5,000	-	
UNACOM Youth Projects									
	Catering/Meals	UNACOM	Small Value Procurement	April, November	GoP	50,000	50,000	-	UNACOM developed and promoted projects to enhance youth engagement on UNESCO-related programmes in partnership with UNESCO-designated and inscribed sites and non-government organizations. In 2024, UNACOM celebrated several International Days (World Poetry and World Art Days) in partnership with IBBY Philippines and Vibal Foundation to recognize both the urgency for climate action and the capacity of every individual, especially of the young peoples and the youth, to contribute including creative means. Meanwhile, UNACOM also celebrated Tubbataha's inscription as a World Heritage Site through communication, education, and
	Venue/accommodation	UNACOM	Small Value Procurement	April, November	GoP	50,000	50,000	-	
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	April, November	GoP	400,000	400,000	-	

Memory of the World (MOW) Programme and Memory of the World Committee for Asia and the Pacific (MOWCAP)									
	Catering/Meals	UNACOM	Small Value Procurement	February to December	GoP	100,000	100,000	-	The MOW Programme lists humanity's invaluable documents, archives and library collections, and helps preserve and protect access to recorded knowledge. UNACOM continued to support existing MOW Registers in the Philippines. It also participated in various local and international meetings (10th MOWCAP General Meeting) and activities to cascade and strengthen implementation of the MOW Programme in the Philippines. The Office also continued to convene its National MOW Committee and ensure their representation in relevant MOW activities, meetings, and conferences at the local, regional, and international levels. The Office also supported interregional collaborations on the Programme. Researchers, writers, content proofreaders/editors, project implementers, resource persons were expected to contribute to the success of this endeavor.
	Venue/accommodation	UNACOM	Small Value Procurement	February to December	GoP	100,000	100,000		
	Travel expenses	UNACOM	Direct Retail Purchase / Small Value Procurement	February to December	GoP	300,000	300,000	-	
	Professional fees	UNACOM	Highly Technical Consultant	July to December	GoP	420,000	420,000	-	
International Decade of Indigenous Languages (2022-2032)									
	Travel expenses	UNACOM	Small Value Procurement	February	GoP	10,000	10,000	-	The International Decade of Indigenous Languages (2022-2032) aims at ensuring indigenous peoples' right to preserve, revitalize and promote their languages, and mainstreaming linguistic diversity and multilingualism aspects into the sustainable development efforts. UNACOM raised awareness about the importance of indigenous languages for sustainable development, peace-building and reconciliation in our societies. UNACOM also supported local partners and the Philippine Embassy in France to promote indigenous languages in the Philippines. UNACOM also participated in workshops, conferences such as the 2024 Joint International Decade of Indigenous Languages and International Mother Language Day Conference, and capacity building sessions on IDIL. Researchers, writers, content proofreaders/editors, project implementers, resource persons were expected contribute to the success of this endeavor.
	Promotional and informational materials (printing, distribution, and promotion)	UNACOM	Small Value Procurement	August	GoP	20,000	20,000	-	
Subtotal						28,841,950	28,841,950	-	

PRINTING AND OTHER PUBLICATION EXPENSES									
UNACOM Annual/Milestone Report Publication 2023									
	Professional fees	UNACOM	Highly Technical Consultant / Scientific Scholarly or Artistic Work, Exclusive Technology and Media Services	February to July	GoP	900,000	900,000	-	UNACOM reports and promotes UNESCO advocacies, programmes, projects and activities through the publication and distribution of the Annual/Milestone Report. Reports have corresponding digital format that are published in the Official Website. Researchers, writers, content proofreaders/editors, project implementers, resource persons, are expected to contribute to the success of this endeavor.
Subtotal						900,000	900,000	-	
TOTAL OF TRAINING, SEMINAR, GAD AND PROGRAMME EXPENSES						29,741,950	29,741,950	-	
OTHER PROCUREMENTS									
	Van	UNACOM	Negotiated Procurement	February to December	GoP	2,650,000	-	2,650,000.00	1 unit
	Photocopier Rental CY 2025-2026	UNACOM	Small value procurement	November to December	GoP	130,000	130,000	-	
	Printing of UNACOM A4 Letterheads with new UNESCO logo	UNACOM	Small value procurement	January	GoP	65,000	65,000	-	1 lot
	SJA 113 Periodic Maintenance	UNACOM	Small value procurement	January, April, August	GoP	100,000	100,000	-	
	YW3388 Periodic Maintenance	UNACOM	Small value procurement	January, April, August	GoP	100,000	100,000	-	
	Adobe Creative for Teams All apps	UNACOM	Small value procurement	January	GoP	80,000	80,000	-	5 licenses
	Zoom licenses	UNACOM	Small value procurement	February	GoP	50,000	50,000	-	4 licenses
	Website Hosting CY 2024-2025	UNACOM	Small value procurement	May	GoP	40,000	40,000	-	
	Canva Pro subscription	UNACOM	Small value procurement	May	GoP	15,000	15,000	-	4 licenses
	Repairs and Maintenance	UNACOM	Small value procurement	January to December	GoP	60,000	60,000	-	
	Emergency Kit	UNACOM	Small value procurement	April	GoP	50,000	50,000	-	
Subtotal						3,340,000	690,000	2,650,000.00	
Grand Total						33,081,950	30,431,950	2,650,000.00	

Prepared by:


MARLON A. DELOS SANTOS
BAC Secretariat

Recommended by:


GAY ALFRED A. BLANCO
BAC Chair

Approved by:


LINDSAY A. BARRIENTOS, EnP
Head of Procuring Entity/Acting Secretary-General